

**Delhi State Industrial & Infrastructure Development Corporation Limited**  
**O/o the CAO (HQ)**

No: DSIIDC/CAO(HQ)/1/2013-14

Dated: 1<sup>st</sup> July, 2016

**Circular**

Statutory Audit is going on, therefore looking at the nature of urgency, all the Officers/officials working in different Accounts Divisions are requested not to take any kind of leave without prior approval of the concerned Chief Accounts Officer. In the absence of any officer/official at the time of need, will force to take necessary action against the erring officer/official as per rules.

All the Chief Accounts Officers are requested to instruct their staff accordingly.

This issues with the approval of the Competent Authority.

  
( M.C. Jain )  
Chief Accounts Officer (HQ)

**To:**

1. C.A.O.(Works)
2. C.A.O.(IMFL)
3. C.A.O. (Relocation)

**Copy to:-**

1. Sr.P.A. to Director (Finance)
2. D.M.(IT) – for web site.