

**Delhi State Industrial & Infrastructure Development Corporation Ltd.**  
**Personnel Division**


No: DSIIDC/ESTT./ CDC/2015/

Dated: 1.12.2015

Personnel Division is in process of granting Current Duty Charge to the officers of various cadres viz. Engineering Cadre, Accounts Cadre, Ministerial Cadre etc. However, before an officer is considered for grant of Current Duty Charge of higher post, it has been considered necessary that the opinion / recommendations of Divisional Heads are obtained. Accordingly, all Divisional Heads are requested to recommend the names of their juniors for grant of CDC wherever need is being felt.

In this connection, it is also pertinent to mention that applications from various individual officers have already been received for grant of CDC. However, before processing their claim, it is perhaps worthwhile that their cases are recommended by the Head of Division concerned. A copy of each of the letter received from individual concerned is enclosed.

It is requested that recommendations of the Divisional Heads in respect of the applicants and other officers may be sent to the undersigned by 15<sup>th</sup> December, 2015. In case, no response is received by the said date, it will be presumed that head of division has no objection to the grant of CDC to the individual concerned and also they have no further name to recommend for grant of CDC.

  
(S. P. Pant)

Dy. General Manager (P)

To:- All Divisional Heads.