

DELHI STATE INDUSTRIAL & INFRASTRUCTURE DEVELOPMENT CORPORATION LIMITED

Office of the Chief Accounts Officer (HQ)

DSIIDC\CAO(HQ)\QTLY A\CS\20-21\01


Dated: 04.01.2021

Sub:- Submission of Trial Balance for the period 01.04.20 to 31.12.2020

In reference to the above cited subject , All the Divisional heads\Associate finance are requested to reconcile the Accounts of their division with HQ and submit the Trial balance for the period 01.04.20 to 31.12.20 along with all schedules/ BRS/Bank statement/ Long term-short term detail of Sundry debtors and Creditors, Fixed assets details etc.to **Commercial Division in the prescribed format duly endorsed by the concerned Chief Accounts Officer.**

The information may be submitted to commercial division (HQ) in hard copy and through mail on "caohq.dsiidc@gmail.com and dsiidc.commercial@gmail.com" latest by 15th January,2021 positively.

This may be treated on Top Priority.


(Manoj Kr Aggarwal)
Chief Accounts Officer

04/01/2021

To,

1. CAO (Works Division/IMFL/REM)
2. CAO (Relocation/IEM/CWC/Housing/CPF/BCD/Exhibition/Delhi Emporium/Marketing/RMD/Export & Import/OMB/TCO/Mineral Division)
3. All Associate Finance

Copy to:-

1. P.S to Director (Finance) for kind information please.

✓ 2. DM(IT) with the request to upload on the website.