

DELHI STATE INDUSTRIAL & INFRASTRUCTURE DEVELOPMENT CORPORATION LTD.
N-36, Bombay Life Building, Connaught Circus, New Delhi-110 001
(Personnel Division)

No. DSIIDC/I-O./Estt./14

1491

Dated: 06.12.2021

CIRCULAR

Subject : Observance of punctuality in the offices of the Corporation

Instructions have been issued from time to time with regard to the need to observe punctuality by the officials of the Corporation. Face recognition attendance marking system is available at all office locations for marking Attendance by the employees and a Mobile App is also available to the employees deployed at CWC Centers, Engineering Site Offices and Security Sites for marking their attendance.

It is reiterated that all officials must ensure strict compliance of instructions on attendance. As per decision of the Management marking of attendance is mandatory. Punctuality in attendance is to be observed at all levels, employees should follow the Attendance guide lines and conscientiously mark their attendance.

The above instructions may be noted by all concerned for strict compliance.


(Sanjiv Kumar)
Chief Manager (P)

All concerned Employees

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