

Delhi State Industrial & Infrastructure Development Corporation Ltd.

N-36, Bombay Life Building, Connaught Circus, New Delhi - 110001

(Personnel Division)

No. DSIIDC/Estt-2017-18/

Dated: 07.09.2018

CIRCULAR

The Competent Authority is pleased to approve the participation of the employees of the corporation in the trekking tour to "**Dalhousie –Dharamshala, mcleodganj, Baijnath –Delhi**" from **20.09.2018 (A/N) to 26.09.2018 (F/N)** being conducted by the Delhi Tourism & Transportation Development Corporation. A group of only 38 participants can be accommodated in this tour.

For participation in the above trekking programme all the regular officers/officials are invited to submit their consent duly recommended by their Divisional Head along with an undertaking as per the enclosed Performa & a non-refundable token money of Rs. 4000/- (Rs. Four Thousand only) by way of cheque in favour of "DSIIDC Limited".

The selection of the participants will be made on the first-cum-first serve basis from Group 'A', 'B' & 'C' i.e. 12 employees from each group. However, first preference will be given to employees participating for the first time, particularly to those who have not taken benefit of this programme in the last three years.

The following facilities will be provided by the DTTDC:

1. Accommodation in Hotel/Guest houses/Tents on twin sharing basis.
2. Fixed menu vegetarian meals (Breakfast, lunch, tea and dinner).
3. No Companions are allowed.

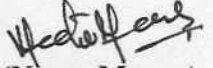
The participants must make arrangements (clothing etc.) for the programme accordingly. In this trekking programme, request of those, who are suffering from heart problems, Asthmatic and high/low blood pressure, will not be entertained.

All the Divisional Heads are, therefore, requested to forward the names of willing and physically fit employees. Further, it may be ensured that office functioning does not suffer because of their participation in the trekking programme. Application without recommendation of the Divisional Head will not be entertained/accepted.

The applications of the participants (duly recommended by their divisional heads) must reach the Personnel Divisions within 6 days of issue of this circular, along with, the cheque & undertaking duly filled in as per the Performa enclosed by 12.09.2018.

In case, a few seats remain vacant, employees will be accommodated from the waiting list strictly as per order of seniority in the list.

The Management reserves the right to cancel the Trekking programme or reject application of any employee for the above programme without assigning any reason thereof.


(Neetu Meena)
Senior Manager (P)

Encl: As above.

Copy to:-

1. All Divisional Heads at Head Quarter & at Site Offices.
2. Notice Board at HQ/Patpar Ganj/Emporia Bldg./Wazirpur.
3. D.M.(IT) – for website.

UNDERTAKING/NOC

I, Shri/Smt./Ms./ _____
Son/Daughter / Wife of _____ Age _____ Resident of _____
do hereby undertake that I have gone through the terms & conditions for undertaking this **Trekking Programme** being conducted by Delhi Tourism & Transportation Development Corporation Ltd. (A Govt. Undertaking) and I agree to abide by the same.

I hereby certify that I am not suffering from any medical problem, which may deter me from undertaking this Trekking Programme.

My blood group is _____. In case of emergency my contact number is:-

a) **Land Line number** : _____
b) **Mobile Number** : _____

I hereby, further, undertake that in case of any mis-happening/medical problem which may take place during the Trekking Programme **‘Trekking Programme “Dalhousie –Dharamshala, mcleodganj, Baijnath –Delhi” from 20.09.2018 to 26.09.2018 being conducted by DTTDC**, I myself shall be responsible and no claim whatsoever shall be raised from DTTDC/DSI IDC.

I shall have no objection in case the schedule of the said tour will be changed by DTTDC in any circumstances & no damages will be claimed independently for any deficiency.

Res. Address: _____	Sign. of Tourist/Employee: _____
_____	Name of Employee : _____
Mobile: _____	Design. & File No. : _____
	Division : _____

Witnesses: 1. Signature of witness: _____ Mobile No. _____
Name & Address : _____

2. Signature of witness: _____ Mobile No. _____
Name & Address : _____

RECOMMENDATION OF THE DIVISIONAL HEAD, DSI IDC:

I hereby recommend the name of Shri/Smt. _____ for participation in the **Trekking Programme of “Dalhousie –Dharamshala, mcleodganj, Baijnath ” from 20.09.2018(A/N) to 26.09.2018(F/N).**(20th September, 21th September & 22nd September, 2018 in holiday).

Signature : _____
Name : _____
Designation : _____
Date : _____

Enclosure: Cheque No. _____ dated _____ Name of Bank _____
For Rs. 4000/- in favour of “DSI IDC Ltd.”.

D.M. (P)