

**Delhi State Industrial & Infrastructure Development Corporation Ltd.**  
**Personnel Division**

No: DSIIDC/II-8/Estt./DSSSB/

Dated: 8.1.2018

**OFFICE ORDER**

DSIIDC is in process of sending requisitions to DSSSB for making recruitment in different categories of officers / officials. MD has desired to make an assessment of exact requirement of staff in each of the following category of posts:-

S.No.	Name of the Post
1	Manager
2	Accounts Assistant
3	Assistant Grade-II
4	Jr. Stenographer (English)

All Divisional Heads are, therefore, requested to make an accurate assessment requirement of manpower in their respective Divisions, as per proforma enclosed and forward the same to DM(P) by 10<sup>th</sup> January, 2018, positively, failing which, it shall be presumed that no additional manpower is required by that Division.

web site

Encl: Proforma



(Prabhat Kumar)

Divisional Manager (P)

To:-

1. Chief Engineer-I
2. Chief Engineer-II
3. Chief Engineer-III
4. DGM (IT/CWC/Housing/Security/RTI/PGMS/Legal/REM)
5. Financial Controller
6. CAO (HQ) - with the request to assess in respect of Accounts Assistant for all the Divisions of DSIIDC.
7. CAO (IMFL)
8. DM (Relocation)
9. DM (NAC)
10. DM (IMFL)
11. DM (IEM)
12. DM (Vigilance)
13. DM (BCD/Emporium)
14. DM (GAD/Transport/Publicity)

DSIIDC

PERSONNEL DIVISION

Proforma for additional requirement of officers/ officials in each of the following category of posts:-

S.No.	Name of the Post	Presently Working		Additional Requirement	Total
		Regular	ICSIL		
1	Manager		NA		
2	Accounts Assistant				
3	Assistant Grade-II				
4	Jr. Stenographer (English)				