

**DELHI STATE INDUSTRIAL & INFRASTRUCTURE DEVELOPMENT
CORPORATION LIMITED**

Office of the Chief Accounts Officer (HQ)

DSIIDC\CAO(HQ)\Comml.Div.\write off\18-19

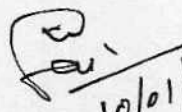
Dated: 09.01.2019

CIRCULAR

Statutory Auditors are giving qualification on the subject of non confirmation from the parties for the last so many years and on pendency of various debtors and creditors. It is very difficult to get verified by the audit party every year during the examination of accounting records. The Auditors have strongly objected on the outstanding balances shown in the books of account with the suggestion to set off these types of balances for which neither any claimant nor details are available.

Therefore, all the Associate finance\ Divisional heads are requested to prepare a list of all the items eligible for write off/write back in the enclosed Performa may be sent latest by 20.01.2019, so that a consolidated statement may be submitted to the management for onward submission before the Audit Committee\BOD.

The hard copy will not be issued in this regard.


(M.C.Jain)
CAO(HQ)
10/01/19

To,

All Associate Finance,

Copy to:-

1. Sr. PA to Director (Finance)
2. DM(IT) for uploading on the website.

FORMAT

Name of Division

S.NO.	Amount to be written off/ written back	Name of the Party/Institution	Pertaining to Financial year	Justification for write off/ write back	Details of supporting documents/ action taken	Remarks if any

(Head of Division)