

**DELHI STATE INDUSTRIAL & INFRASTRUCTURE DEVELOPMENT
CORPORATION LIMITED**

O/o CAO HQ

DSI IDC/COMM.A/C/Advances/15-16

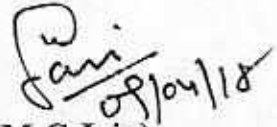
Dated 09th April 2018

CIRCULAR

With reference to office order no DSI IDC/COMM.A/C/Advances/15-16 dated 13th March 2018, The Officers/Staff who have not submitted their claims on account of LTC/Imprest/Contingent & Tour Advance (As per list enclosed). Therefore it is once again directed to submit/adjust their expenditure vouchers with all the supporting documents immediately to the concerned division.

The hard copy will not be issued in this regard.

This may be taken on **TOP PRIORITY**


(M.C Jain)
C.A.O (HQ)

To:-

1. All Concerned
2. D.M (IT) for Web-Site

Copy to:-

3. P.A to ED
4. Sr.P.A to Director (Finance)
5. P.A to Financial Controller
6. D.M (P)

Commercial Accounts Division			
Tour Advance as on 28.02.2018			
S.No	Particular	Aging	Amount
1	DTTDC		3,529.00
2	R.K Verma		20,000.00
3	Sh Jalaj Srivastva		65,000.00
4	Mrs Neeta Bali		630,669.00
5	Sh C Arvind		47,518.00
			766,716.00
Commercial Accounts Division			
Imprest Advance as on 31.03.2018			
S.No	Particular	Aging	Amount
1	Sh Bhavesh Gupta	24.05.2017	2,500.00
		12.10.2017	10,000.00
2	Smt Pratibha Singh	16.05.2017	5,000.00
		24.11.2017	5,000.00
3	Sh Raj Kumar	19.12.2017	5,000.00
4	Sh Man Singh	15.09.2017	10,000.00
5	Sh Prabhat Kumar	28.12.2017	10,000.00
		29.01.2017	10,000.00
9	Ms Mamta Sr PA	18.10.2017	2,500.00
			60,000.00
Commercial Accounts Division			
Contingent Advance as on 31.03.2018			
S.No	Particular	Aging	Amount
1	Sh Sunil Kumar	02.05.2017	6,000.00
		14.12.2017	600.00
2	Sh NRK Swamy	3.10.2017	65,000.00
		16.03.2017	5,000.00
		09.10.2017	133,875.00
		01.03.2018	11,500.00
3	MRs Pratibha Singh AE	16.10.2017	10,000.00
4	Sh Rohtas AG-I	05.09.2017	2,500.00
5	Sh Suresh Kumar AG-II	11.01.2018	10,000.00
6	Sh BR Oktey	22.12.2017	-
7	Sh Manoj Kumar AEE	27.12.2017	10,000.00
8	MRs Anjali Tyagi Sr Mgr	15.01.2018	2,200.00
9	Sh Parveen Dabas AG-II	27.03.2018	10,000.00
10	Sh Sanjiv Kumar DM	15.01.2018	2,200.00
11	Sh S.A Awaal AEE	24.01.2018	125,091.00
		01.03.2018	135,160.00
12	Sh Jeet Singh Security Officer	24.01.2018	25,000.00
13	Sh Ram Chander AG-I	27.03.2018	10,000.00
14	Sh Govind Prasad Aggarwal	15.02.2018	10,000.00
			574,126.00
Commercial Accounts Division			
LTC Advance as on 31.03.2018			
S.No	Particular	Aging	Amount
1	Smt Shashi Rishi	02.06.2017	2,800.00
2	Sh Rohtas kuamr	07.02.2018	70,000.00
3	Sh Shiv Kumar Thakur	17.11.2017	10,240.00
4	Sh Gulshan Raj Juneja	07.02.2018	36,900.00
5	Sh Sunil Tyagi	22.12.2017	57,500.00
6	Sh Harish Chand	15.01.2018	5,400.00
			182,840.00