

Delhi State Industrial & Infrastructure Development Corporation
N-36, Bombay Life Building, Connaught Circus, New Delhi-110001
(Personnel Division)

No: DSIIDC/A-18008/Estt.

Dated: 09.12..2016

CIRCULAR

The services of a number of persons have been hired through placement agency (M/s ICSIL) and further deployed in various Divisions of the Corporation. The term of engagement of these contractual persons is being extended from time to time and present term of extension is up to 31.12.2016. While considering the proposal for extension of term of engagement beyond 31.12.2016, Competent Authority has ordered that all Divisional Heads should review the requirement of staff (engaged through M/s. ICSIL).

All Divisional Heads are therefore requested to review the requirement of staff engaged through placement agency (M/s. ICSIL) and following information be sent to Personnel Division:

1. List of staff engaged through placement agency & deployed in the division.
2. Work Performance report in respect of each person & recommendations for further extension of term of engagement.
3. Details of surplus staff.

After Reviewing the requirement of staff, above information be sent to this Division latest by 16.12.2016 positively.



(Prabhat Kumar)
Divisional Manager (P)

All Divisional Heads:

Website

Copy for information to:

1. Sr. P.A. to CMD
2. P.A. to Executive Director
3. Sr. P.A. to Director(Finance)