

Delhi State Industrial & Infrastructure Development Corporation
N-36, Bombay Life Building, Connaught Circus, New Delhi-110001
(Personnel Division)

No: DSIIDC/A-18008/Estt.

Dated: 10.01.2018

CIRCULAR

The services of a number of persons have been hired through placement agency (M/s ICSIL) and further deployed in various Divisions of the Corporation. The term of engagement of these contractual persons is being extended from time to time and present term of extension is up to 31.03.2018. While considering the proposal for extension of term of engagement beyond 31.03.2018, it is desired by the Competent Authority that all Divisional Heads should again review the requirement and performance of staff (engaged through M/s. ICSIL).

All Divisional Heads may please review the requirement/performance of staff engaged through placement agency (M/s. ICSIL) and following information be sent to Personnel Division in the format as appended below:

1. List of staff engaged through placement agency(ICSIL) & deployed in the division
2. Detailed Performance report in respect of each person & recommendations for further extension of term of services.
3. Details of surplus staff ,if any.

After Reviewing the requirement of staff, above information be sent to this Division latest by 15th January, 2018 positively. Further, the recommendations of staff posted with CEs (Works Division) be routed through Manager (works).

E-Code	Name	Father's Name	Designation	Present Posting	Work Performance (in detail)	Remarks
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(Prabhat Kumar)
Divisional Manager (P)

All Divisional Heads:

Website

Copy for information to:

1. EO to Chairman
2. Sr. P.A. to MD
3. P.A. to Executive Director
4. Sr. P.A. to Financial Advisor