

Delhi State Industrial & Infrastructure Development Corporation
N-36, Bombay Life Building, Connaught Circus, New Delhi-110001
(Personnel Division)

No: DSIIDC/A-18008/Estt.

Dated: 11.04. 2018

CIRCULAR

In regard to continuation of the services of the staff hired through placement agency M/s ICSIL. It is desired by the Competent Authority to provide details of the work assigned to them and their performance in details may be sent to this division in format appended below.

Sl. No	E-Code	Name	Designation	Detailed Work Assignment	Work Performance/Remarks
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The detailed sheet after compilation in soft copy in excel sheet (dsiidc.personnel@gmail.com) as well as hard copy be forwarded to Personnel Division through the concerned Nodal Officer latest by 17th April, 2018 positively otherwise no extension will be granted.


(Prabhat Kumar)
Divisional Manager (P)

Website

Copy to:

1. All Chief Engineers
2. Dy. GM
3. All SEs
4. Financial Controller
5. All Chief Manager
6. All DMs
7. All EEs
8. All CAOs
9. All DAOs
10. Manger(Works)

Copy for information to:

1. Sr. P.A. to MD
2. P.A. to Executive Director
3. Sr. P.A. to Director(Finance)
4. DM(IMFL) - Nodal Officer (IMFL)
5. Manager(Works)- Nodal Officer (Works)