

Delhi State Industrial & Infrastructure Development Corporation Ltd.
N-36, Bombay Life Building, Connaught Circus, New Delhi-110001
(Personnel Division)

No: DSIIDC/I-Contract/Estt./2019

Dated: 14.12 .2020

OFFICE ORDER

The Board of Directors of DSIIDC in their 287th Meeting held on 29th September 2020, approved the proposal for payment of Performance Linked Incentive to all the Contractual Staff engaged either on DSIIDC pay roll or through the outsourced agency M/s ICSIL. This Contractual Staff engaged by DSIIDC for more than ten years will be paid Performance Linked Incentive @ 30%, those working for more than five years but less than ten years will be paid @ 20% and the remaining working for less than five years will be paid @ 10% per month of their monthly wages.

This Performance Linked Incentive to Contractual Staff will be paid quarterly on the recommendations of their Controlling Authority duly approved by the concerned Head of Division. All Divisional Heads are therefore requested to send their recommendations in the enclosed format by 15th January, 2021 for the quarter from October, 2020 to December, 2020, in respect of staff under their administrative control. The same time frame be followed for subsequent quarters.



(Prabhat Kumar)
Divisional Manager (P)

To,

1. All Concerned
2. All Divisional Heads

Copy to:

1. PS to MD
2. PA to ED
3. PS to Director (Finance)
4. CAO(HQ)
5. GM (ICSIL)
6. Website

Delhi State Industrial & Infrastructure Development Corporation Ltd.
N-36, Bombay Life Building, Connaught Circus, New Delhi-110001
(Personnel Division)

No: DSIIDC/I-Contract/Estt./2019

Dated: 14.12.2020

**Format for recommendation by the Divisional Head for quarterly
payment of Performance Linked Incentive**

Name of Division _____

Quarter from _____ to _____

S. No	E- Code	Name & Designation	Punctual (Yes/No) Enclosed bio-metric Attendance (In case of recommendation of Punctuality)	Integrity (Doubtful / Beyond doubt)	Disciplined (Yes/No)	Knowledge of Work related to his/her post (Yes/No)	Recommendations (Yes/No)

Signature of Divisional Head

Name : _____

Designation : _____

Date : _____

Divisional Manager (P)