

DELHI STATE INDUSTRIAL & INFRASTRUCTURE DEVELOPMENT CORPORATION LTD.  
N-36, BOMBAY LIFE BUILDING, CONNAUGHT PLACE, NEW DELHI-110001.  
Central Accounts Section

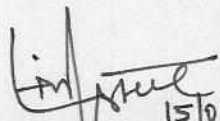
No: DSIIDC/CAS/Misc/2020-21/577

Dated: 15.01.2021

CIRCULAR

It has been observed that Monthly Salary Bills are not being collected/submitted by the respective Divisions. In absence of verified Pay Bills, Central Accounts Section is facing difficulties in preparation of monthly Salaries in respect of officers/officials posted at various Divisions of Corporation.

Therefore, all Divisional Heads are hereby requested to submit updated & verified Salary Bills in Central Accounts Section by 10<sup>th</sup> of every month after making all amendments such as Joining/Transfer of Officers/Officials & naming/renaming of the Division, if any.

  
15/01/2021  
(Sanjeev Kumar)  
SO cum DDO/CAS

Copy to:

- (i) All Divisional Head/IMFL Shops (through website)
- (ii) DM (IT) with request to upload on the website