

DSIIDC/GAD/Summer Uniform/ 2017-2018/493

Dated:-15/05/2017

**OFFICE ORDER****Subject:- Reimbursement of summer uniform to eligible employees of Group C&D for the year 2017-2018**

Competent authority has sanctioned an amount of Rs. 5,80,413/- (Rupees five lacs eighty thousand four hundred thirteen only) for reimbursement of summer uniform for the year 2017-18 to all eligible employees of group "C" & "D" as per details given below.

Further, all eligible employees of Group "C" & "D" are directed to purchase summer uniform for the year 2017-2018 as per their entitlement and submit the bills to General Administration Division within two weeks from the issue of this order. Bills must be verified by concerned officer. Failing which, no reimbursement of summer uniform shall be reimbursed to employee.

Details of summer uniform for the year 2017-2018

S. No.	Category of Staff	Livery items	Colour Code	Amt. Fixed per employee for the year 2017-2018
1)	Ladies	Two Suite (Salwar & Kurta), two Duppattas, One Pair Sandals including Stitching charges	Kurta & Salwar -Pink Dupatta-White, Sandale-Black, Belly- Black, Saree - Pink	Rs. 2,246/-
2)	Security	Two Pair Shirts & Pant, One Pair Shoes & Two Pair Socks including stitching charges	Shirt & Pant Khaki, Shock-Khaki, Shoes-Black	Rs. 2,681/-
3)	MTS/Driver	Two Pair Shirts & Pant, One Pair Sandals & Including stitching charges	Shirt-White, Pant-Black, Shock-Black, Sandal-Black	Rs. 2,323/-

(S.K. Thakur)  
Manager (GAD)

**Encl:-aa**

All Concerned Group C & D Employees (through notice board HQ/ Emporia Building/ Udyog Sadan Bldg./ Lajpat Nagar/ Wazirpur & website):

**Copy for information to:**

- 1) Sr. PA to CMD
- 2) Sr. PA to Director finance
- 3) Sr. PA to E.D.
- 4) Financial advisor
- 5) CAO
- 6) DM (IT) for uploading on website