

DELHI STATE INDUSTRIAL & INFRASTRUCTURE DEVELOPMENT CORP. LTD.
(TAXATION CELL)

No. DSIIDC/TAXATION/GST/2018-19/ 92

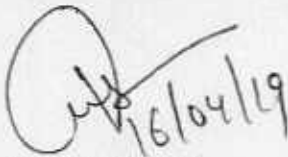
Date: 16.04.2019

Subject: - Due Diligence regarding GST while processing the bills

While filing GST returns it has been observed that divisions are sending GST details without vouching at divisional level. All concerned are requested to adhere due care while processing of various bills and then onward sending it to Taxation cell. Following points may be taken care of;

1. Details related to payment orders (whether all relevant papers are available).
2. Checking credentials of bills, i.e. GST number of party is correct and same may be verified from GST portal before making the payment.
3. Checking whether tax rates and computations thereof are correctly done.
4. Whether annual contractual financial obligation (each contract) exceeds Rs.2.50 lacs. If yes, TDS on GST deductions should be made.

All Associates finance shall ensure that the bills/details are checked in all respect. Associate finance will be held responsible for any discrepancy in the details submitted to Taxation Cell (HQ) regarding GST etc. The detail must be sent to Taxation Cell by 4th day of the next month positively.


(Vichitra Verma)
DAO (Tax)

1. DAO (CAS/HQ)
2. All Associates Finance

Copy Forward to:-

1. PS to Director (Fin.).
2. CAO (HQ)
3. CAO(Relocation)
4. CAO(Works)
5. CAO(IMFL)
- ✓ 6. DM (IT) to upload on website.