

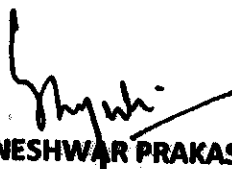
**DELHI STATE INDUSTRIAL AND INFRASTRUCTURE DEVELOPMENT CORPORATION
OFFICE OF THE CHIEF ACCOUNTS OFFICER (WORKS)**

NO: DSIIDC/CAO(W)/CIRCULAR/2015/13

DATED: 20/02/2015

CIRCULAR

In order to streamline the processing of Agencies' bills in accounts of works division, a check list has been prepared based on various circulars issued by the competent authority and requirement under CPWD manual. All the Executive Engineers are requested to enclose the check list with each bill of the contractor duly filled in by the site engineers and certified by the Executive Engineers while sending the bill in accounts for further checking and releasing the payment.


(GYANESHWAR PRAKASH)
CAO(W)

TO:-
ALL EXECUTIVE ENGINEERS

Copy:

- 1) FA
- 2) GM(WORKS)
- 3) ALL CHIEF ENGINEER
- 4) EO TO CMD
- 5) ALL SEs
- 6) ALL ACCOUNTING UNITS IN WORKS DIVISION
- 7) DM(IT)- FOR uploading on WEB

} For Information please

Check List to Accompany with RA/Final Bill

RA/Final Bill No _____

- 1 Agreement No.....
- 2 Name of Work :-.....
- 3 Sub Head :-
- 4 Name of Agency
- 5 Availability of valid Performance Guarantee.....
- 6 A/A & E/S Rs. T/S Rs. Estt. Cost Rs.
- 7 Award Amount Rs..... Gross Amt. Work Done (upto this bill).....
- 8 Date of Start (Stipulated)..... Date of Completion (Stipulated).....
- 9 Date of Start (Actual)..... Date of Completion (Actual).....
(In case of Final Bill with completion Certificate)
- 10 Provisional extension of time, if any (Copy enclosed).....
- 11 Approved Deviation If any (Copy enclosed).....
- 12 Approved Extra/Substitute/Reduce item if any, (Copy enclosed)
- 13 Work Registers & relevant challans/bills etc. (enclosed).....
- 14 Copy of Engineers Certificate employed by the Contractor (In case of Final Bill).....
- 15 Fortnight Labour Reports (enclosed).....
- 16 Test Check Statement AEE/EE (enclosed).....
- 17 Statement of Mandatory Test conducted.....
- 18 Cement Consumption Statement
- 19 Steel Consumption Statement/Bitumen Consumption Statement.....
- 20 (I) Shri Ram (3rd party) Verification report on Quality and Quantity
- (II) Shri Ram (3rd Party) Completion Report(In case of final bill).....
- 21 Photo copy from "Project Monitoring System" with updated information.....
- 22 Certificate of E.E on quality of work as per order of GM-I, Dated 11-02-2015.....
- 23 Photographs of the project (Enclosed) as per order of GM-I, Dated 11-02-2015.....

JE

AEE

EE (CD-.....)