

DELHI STATE INDUSTRIAL & INFRASTRUCTURE DEVELOPMENT CORPORATION
LIMITED

DSIIDC/Finalisation of Annual Accounts/ 2017-18

Dated: 20.03.2018

Circular

As the Annual Accounts for financial year 2017-18 are to be finalised by 25.04.2018 , so that these may be given to Statutory Auditors by 30.04.2018 as per the Schedule, all the divisional heads are directed to finalise the pending issues , issues raised in previous years audit reports and in the current year internal audit reports. It has already been emphasised from time to time to all the divisions concerned that analysis for the previous year's CAG Audit Report, Statutory Auditor's Report, Notes of Accounts, Policies, Current year's Internal Audit reports , analysis of their trial balances etc. need to be done immediately so that corrective measures may be taken in time (copy enclosed). For the removal of the Audit paras on the balance Confirmation from various parties/ debtors /creditors etc , all the Division concerns are requested to take action on priority basis.(Format for Balance confirmation enclosed).

It has been directed by Director(Finance),that the above noted tasks must have been completed by all the Divisions by now .If any Division wants to discuss any issue or clarify any point, the Associate Finance along with concerned Chief Accounts Officer may come to Head Quarter for discussion/ clarification.

This may be given Top Priority.

(Handwritten signature)
21/03/18

(M. C. Jain)

Chief Accounts Officer(HQ)

To,

1. CAO(IMFL & Relocation)
2. All Associates Finance, DSIIDC

Copy to,

1. PA to DF for information
2. PA to FC
3. DM(IT) to upload on website

DSI IDC

Letter No. DSIIDC/F.Accounts/ /2017-18/

Dated:

To
M/s
Address

Sub: Balance confirmation as on 31st March 2018

This is to inform you that we are under the process of yearly closing of books of accounts i.e. for the period ending 31st March 2018. Our auditor has requested as part of their regular examination that confirmation should be obtained from you of the balance owned by you/ due to you as on 31st March 2018.

Your Balance as per books of DSIIDC as on 31.03.2018 - Rs.

Cr

(Rupees

Only)

Please kindly complete the confirmation at the foot of this letter and send the same to our Auditors directly in the enclosed stamped and addressed envelope. Also confirm that whether you are an enterprise registered under Micro Small Medium Enterprise Development Act 2006. If yes, please provide certificate issued by the concerned department in this regard. We would be grateful if you provide the information at the earliest.

If we do not receive your confirmation within 15 days, we would treat the above balance as correct and also consider that you are not registered under Small Medium Enterprise Development Act 2006

Yours faithfully

For DSIIDC

Confirmation

M/s Name & Address of the Statutory auditors

Chartered Accountants

Sir

The above balance of Rs _____ is in agreement with our books as on 31.03.2018/ the above amount does not agree with our records at the date mentioned. The balance as per our books is Rs. _____. The copy of account as per our books is enclosed. We are/are not registered under the MSMED Act. (Proof Enclosed)

Date:

Signature:
