

**DELHI STATE INDUSTRIAL & INFRASTRUCTURE DEVELOPMENT
CORPORATION LIMITED**

O/o CAO HQ

No:- DSIIDC/CAO(HQ)/write off/write back /2017-18

Dated 21.12.2017

Subject: - Writing off/ writing back of old outstanding balances

For the last many years, the Statutory Auditors are giving qualification on the issue of non confirmation from the parties and on pendency of various debtors and creditors. It is therefore difficult to get them verified by the audit parties every time during examination of accounting records. The internal auditors and statutory auditors have strongly objected to these outstanding balances and suggested to set off all these balances for which neither any claimant nor details are available so that any fraudulent payment to any party may be avoided.

Hence, it is therefore requested that a list of all the items eligible for write off/ write back in the enclosed Performa may be sent by 5th January 2018 so that consolidated proposal may be submitted to the management to place the matter before Audit Committee and B.O.D.

The hard copy will not be issued in this regard.



(M.C Jain)

Chief Accounts Officer

To: -

All Associate Finance

Copy to:-

1. Sr.PA to Financial Advisor
2. Sr.PA to Financial Controller
3. C.A.O (Relocation/IMFL)
4. DM(IT) to upload on website

Name Of Division

S. No	Amount to be W/off/W/back	Name Of Party/ Institution	Pertaining to Financial Year	Justification for W/off/W/Back	Details of Supporting Document w.r.t efforts made	Remarks (If Any)
(1)	(2)	(3)	(4)	(5)	(6)	(7)