

Delhi State Industrial & Infrastructure Development Corporation LTD.
N-36, Bombay Life Building, Connaught Circus, New Delhi-110001.
(Personnel Division)

NO.DSIIDC/Per./Retirement-Dec.-17/Estt./

Dated: 22.11.2017

Following officers/officials are going to retire on 31.12.2017 :-

S.NO.	NAME	DESIGNATION	FILE NO.	Division (As per the Employee corner)
1.	Smt. Promila Sharma	AG-I	2072	Publicity Cell
2.	Sh. L.D. Sharma	AG-II	1926	PD Housing-2(Works)
3.	Smt. Surja Devi	MTS	2271	CWC Himmat Puri
4.	Sh. Hawa Singh	MTS	1231	PD Housing-2 (W)
5.	Sh. Ram Singhasan	MTS	1494	EE(ED-III) (Works)
6.	Sh. S.S. Bhatt	Mining Mate	2801	CWC Sultan Puri

The following Divisional Heads are therefore, requested to issue the 'No Dues Certificate/ Vigilance Clearance' in respect of all the above officers/officials, within two weeks of the issue of this letter. Further, the concerned divisional heads are also requested to ensure proper handing over of the records/ files, if any, from the above said retiring officer/official working under their direct control (Ref. Circular dt.06-09-2017)

If no reply is received within the above said period, it will be presumed that nothing is outstanding against them in your Division and their terminal benefits will be released, accordingly.

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22/11/17
(R. N. Lal)
Sr. Manager (P)

1. Div. Manager (Vig.) For Vigilance Clearance

2. Chief Manager (R/L)/ CWC

3. Div. Manager (IT)/ (Liquor)

4. A.O. (Comm. A/c)

5. DM GAD/ Legal Cell/ Library

6. CAO (HQ)

7. CAO (Works)

8. A.O. (IMFL)

9. DAO (CAS)

10. Concerned Divisional Heads (Under whom above said officials are working)

11. Website -for uploading

For issue of No Dues Certificate

Immediately