

Delhi State Industrial & Infrastructure Development Corporation LTD.
(N-36, Bombay Life Building, Connaught Circus, New Delhi-110001)

(Personnel Division)

NO.DSIIDC/Per./Retirement/Dec.-18/Estt.

Dated:-22.11.2018

Following officers/officials are going to retire on 31.12.2018 :-

S.NO.	NAME	DESIGNATION	FILE NO.	Division (As per the Employee corner)
1.	Sh. Praveen Kumar Gupta	CAO	1122	PD(Housing-2)-(W)
2.	Ms. Madhu Sahani	AG-I	2106	Delhi Emporium
3.	Sh. Prabudh Singh	AG-I	1927	Relocation Cell
4.	Sh. Prem Chand Mishra	AG-II	1742	CWC-Tilak Vihar
5.	Sh. Mehar Chand	Sr. Sec. Sup.	2805	Security (H.Q.)
6.	Sh. Anand Kumar	MTS	2470	Est.Wing Okhla(Indl.)
7.	Sh. Prahlad Kumar	MTS	1465	Relocation Cell
8.	Sh. Ganeshi Ram	MTS	1964	Trilok Puri L-2 (IMFL)
9.	Sh. Ram Khilari Singh	MTS	1461	Kalyan Puri L-2(IMFL)

The following Divisional Heads are therefore, requested to issue the 'No Dues Certificate/ Vigilance Clearance' in respect of all the above officers/officials, within two weeks of the issue of this letter. Further, the concerned divisional heads are also requested to ensure proper handing over of the records/ files, if any, from the above said retiring officer/official working under their direct control (Ref. Circular dt.06-09-2017)

If no reply is received within the above said period, it will be presumed that nothing is outstanding against them in your Division and their terminal benefits will be released, accordingly.

Neetu Meena
(Neetu Meena)
Sr. Manager (P)

1. D.M. (Vig.) **For Vigilance Clearance**

2. D.M. (CWC/ Legal Cell)

3. D.M. (IT)

4. C.M. (Relocation)

5. A.A.M. (Comm. A/c)

6. D.M. (GAD/ Library)

7. C.A.O. (HQ)

8. C.A.O. (Works)

9. A.O. (IMFL)

10. D.A.O. (CAS)

11. Concerned Divisional Heads (Under whom above said officials are working)

12. Website -for uploading

For issue of No Dues Certificate **Immediately**