

Reminder-II

Delhi State Industrial & Infrastructure Development Corporation Limited
(Commercial A/cs Section)

No: DSIIDC/Fixed Assets/02-06/15-16

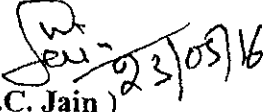
Dated: 18th May, 2016

23rd

Subject: (i) Property Register for various Lands/Properties of DSIIDC
(ii) Physical verification of all the fixed assets and general items.

Refer to Office Memorandum of even number dated 29.3.2016 and its subsequent reminder dated 02.05.2016 on the subject referred above, in which Action Taken Report is to be submitted by 13th May, 2016. But the same is still awaited. Director (Finance) has taken a serious view on the matter.

It is, therefore, once again requested to submit the Action Taken Report at the earliest possible.


(M.C. Jain) 23/05/16
Chief Accounts Officer (HQ)

To:

1. Chief Engineer – I
2. Chief Engineer – II
3. Chief Engineer – III
4. Chief Engineer – IV
5. DGM(REM)
- ✓ 6. C.A.O. (Works)
7. C.A.O. (R/L) / (IMFL)
8. D.M.(GAD & Transport)

Copy to:-

1. Sr.P.A. to M.D.
2. Sr.PA to E.D.
3. Sr. P.A. to Director (Finance),
- ✓ 4. D.M.(IT) – for website

A copy of fixed assets register was enclosed under your letter dated 29th March 2016. In absence of following information it is difficult to identify the assets.

- (1) Name of accountancy firm which booked the Expenditure.
- (2) Location of the assets at the time of purchase.
- (3) Name of the officer in whose name the assets was issued.

942/CAO(W)
23-05-16

438/CD/20V
24/5/16

CAO (W)

by Mr -
23/5