

DELHI STATE INDUSTRIAL & INFRASTRUCTURE DEVELOPMENT  
CORPORATION LTD.

(N-block Bombay Life Building Connaught Place, New Delhi )

GENREAL ADMINISTRAION DIVISION

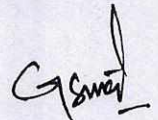
DSIIDC/TPT/Reim.mobile/newspaper/2019-20/1124

Dated 24/12/2020

(CIRCULAR )

In continuation to this office order no DSIIDC/GAD/Tele policy1/Reimb/2018-19 dated 10/01/2019 & DSIIDC/GAD/2011-12/RNM/1034 dated 31/10/11 regarding disposal of claim submitted for reimbursement of mobile/Landline phone/Newspapers . It has been observed that, officers /officials does not submit the bill on time.

It has been decided by the competent authority, that all officers/officials submit the mobile/Landline/Newspaper bills on quarterly basis for reimbursement. If officer does no submit the bills till end of financial year, same will not be accepted for processing & payment by GAD division.



Govind Singh Nayak  
Sr. Manager(GAD)

Copy for information to:

1. PS to MD
2. PA to ED
- ✓ 3. PA to Director(F)
4. CAO(HQ)
- ✓ 5. Website