

Delhi State Industrial & Infrastructure Development Corporation Ltd.
N-36, Bombay Life Building, Connaught Circus, New Delhi-110001

No:DSIIDC/I-Misc/GNCTD/ATR/Estt.

Dated 26.12.2016

Subject: Preparation of speech to be delivered by the Hon'ble Chief Minister on the occasion of Republic Day-2017

Please find enclosed herewith a copy of letter No:F.53/51/2016/GAD/CN dated 19.12.2016 received from Dy. Secretary (GAD), Govt. of NCT of Delhi on the subject mentioned above. The undersigned is directed to request you that the required information pertaining to your Division be sent to the undersigned latest by 29.12.2016 positively so that consolidated information could be forwarded to Delhi Govt.



(Prabhakar Kumar)
Divisional Manager (P)

Encl: as above

All Divisional Heads,
DSIIDC

✓ Website

Copy for information to:

1. Sr. PA to CMD
2. P.A. to ED

URGENT

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
GENERAL ADMINISTRATION DEPARTMENT
(CO-ORDINATION BRANCH)
DELHI SECRETARIAT, I.P. ESTATE, NEW DELHI 110 002

No.F. 53/51/2016/GAD/CN/ 5834

Dated: 19/12/2016

To

All Pr. Secretaries/Secretaries/HODs,
Govt. of NCT of Delhi,
Delhi/New Delhi.

Sub: Preparation of speech to be delivered by the Hon'ble Chief Minister on the occasion of Republic Day 2017

Sir/Madam,

Government of NCT of Delhi organizes function on 25th January at Chhatrasal Stadium every year to celebrate Republic Day. For the preparation of speech, it is requested to provide inputs which should contain new initiatives and salient features of important plan, schemes and programs of the current year and the progress of the important projects and schemes of the previous year in respect of your department.

The requisite information should be in narrative form and should be approved by the Head of the Department. Tables and bullet points should be avoided. The inputs may be provided by **31st December, 2016** in hard copy alongwith soft copy in CD Disc (in Word Programme) for submission to the office of the Chief Minister.

This may please be given TOP PRIORITY.

Yours faithfully,

(AMITABH KUNDOO)
DY. SECRETARY (GAD)

452
23/12/16

94/6
22/12/16

Pl. put up

22/12/16

DM(P)
SOM(P)

11/12/16

PR circulate to Div. Heads

23/12/16
OSD(P-2)