

29/c

DELHI STATE INDUSTRIAL & INFRASTRUCTURE DEVELOPMENT CORPORATION LIMITED

N-36, BOMBAY LIFE BUILDING, CONNAUGHT CIRCUIS, NEW DELHI-110001

(Personnel Division)

No. DSIIDC/06/AEBAS/2017/Estt

Dated: - ~~09.11.2017~~
26/12/2017

OFFICE MEMO

As per the Circular no. DSIIDC/I.O.O/Estt/14 dated 22.06.2017 and subsequent Circular dated 05.09.2017, during the analysis and monitoring of the Aadhar Enabled Biometric Attendance System (AEBAS) for the month of September 2017, it is observed that the employees as per the enclosed list were found habitual of late coming, have not marked their attendance late intermittently or have been absent from duty during the month of September 2017.

For unauthorized leave action will be taken under the proviso of F.R. 17(1), which states that an Officer who is absent from duty without any authority shall not be entitled to any pay and allowances during the period of such absence. The salary for the unauthorized leave will be deducted. Similarly late coming to Office (more than 02 times a month) too shall be treated as unauthorized absence and pay shall accordingly be deducted.

Therefore, the Competent Authority has directed to recover the pay in respect of employees who remained absent and came late to Office during the month of September, 2017, as per Annexure 01 to 04 attached herewith.

Encl : As above


(PRABHAT KUMAR)
DIVISIONAL MANAGER (P)

To

DAO(CAS) – for deduction of salary of each employee as per Annexures

Copy to

1. PS to MD for information please.
2. PA to ED for information please.
3. PA to Financial Advisor for information please.

✓ 4. Dm (IT) for website upload

List of employees habitually absent from duty for whole month during Sept 2017

S.no.	File no.	Name of the employee	Design	Absent from duty in Sept'17	Division
1	1947	ASHOK KUMAR MAROTHIA	MTS	6 TO 29	CWC
2	2052	AVINASH KUMAR	AG-I	6 TO 29	CWC
3	1949	MUKESH CHAND	MTS	6 TO 29	CWC
4	2271	SURJA DEVI	MTS	6 TO 29	CWC


(PRABHAT KUMAR)
DIVISIONAL MANAGER (P)

List of employees habitually absent from duty without intimation to Personnel Division during Sept 2017 c/29

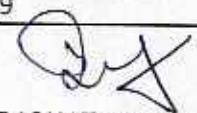
S.no.	File no.	Name of the employee	Design	Absent on duty in Sept'17	Division
1	2201	Uma Shanker	MTS	5,6, 7, 14, 15, 29	IEM, LJP
2	2060	Anita Guha,	AG-I	1,7, 8, 25, 26, 27, 28, 29	GAD
3	2556	Vinod Sharma	MTS	6,13,20,25	HOUSING
4	1387	Balraj	MTS	6 TO 14	CWC
5	2318	BALESHWARI DEVI	MTS	13 TO 22	CWC
6	1485	BRAHAM SINGH	MTS	6 TO 14	CWC
7	1399	HARISH CHANDER	AG-II	6 TO 7, 13, 25	CWC
8	2349	KEDARNATH	MTS	6 TO 14	CWC
9	1742	PREM CHAND Mishra	AG-II	6 TO 19, 25, 29	CWC
10	2196	VIRENDER SINGH	MTS	6 TO 14	CWC
11	1544	ROHTASH KUMAR	MTS	6 TO 14	CWC
12	2539	DEEPAK SEHGAL	AG-II	15,19,20	C-I WZP
13	1974	KALPNATH	MTS	6 TO 8, 13, 26	C-I WZP
14	1487	RAGHUBIR	MTS	11,13,14,15,27,28,29	UC
15	2612	RAJ SINGH	MTS	18, 20 TO 29	UC
16	1368	UDAY NARAIN SHUKLA	AG-I	1,15,20,29	LEGAL
17	1909	NATHU RAM YADAV	AG-I	4 TO 8	REM
18	2857	AMIT KUMAR	MTS	5,6,7,8,13, 14,15,19,28	REL
19	2068	D.K. GAUTAM,	AG-I	1 TO 8, 29	REL
20	1887	RAM SHREE	MTS	11 TO 29	GAD
21	1857	KAMAN PUN	Sec. Supervisor	1 TO 6, 8 TO 15, 19 TO 21	Security
22	1932	YASH PAL	MTS	1 TO 12, 21, 25 TO 29	CWC
23	2638	RISHI KAPOOR	AG-II	1 TO 20 & 28	IMFL (HQ)
24	1979	DESHRAJ KHATRI	Sec. Supervisor	1 TO 22	SECURITY
25	2020	PAPPU RAM MEENA	Sec. Supervisor	4 TO 11, 13 TO 20, 22 TO 28	SECURITY
26	1896	NIRMALA DEVI	AG-I	6 TO 15, 19, 21, 22, 28,29	RMD
27	2047	TEJ PAL BHARTI	Sec. Supervisor	1, 5 TO 14, 18 TO 29	SECURITY
28	986	OM PRAKASH	Sec. Supervisor	1 TO 8, 12 TO 25, & 27 TO 29	SECURITY
29	2373	DEEPAK GURNANI	PA	5, 6, 11, 18, 22	CMD CEL

(PRABHAT KUMAR)
DIVISIONAL MANGER (P)

List of habitually late comers during the month of Sept 2017

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S.no.	File no.	Name of the employee	Design	Late coming in Sept'17	Division
1	2046	Mahadev singh	AG-I	16, 20 23	IEM, LIP
2	2214	Rajender Kumar,	AAM	5, 6, 6, 7, 8, 11, 13, 15, 19, 20, 21, 22, 26, 27, 29	IEM, LIP
3	2495	Suresh	AG-II	6, 7, 8, 11, 12, ,15	Vigilance
4	2110	Babu Ram	MTS	16, 28	CAO (HQ)
5	1967	Rajender Singh	MTS	5, 6, 7, 27	CAO (HQ)
6	1727	Rakesh Kumar,	AO	11, 14, 15, 21, 25, 26, 27, 28, 29	CAO (HQ)
7	2247	Kuldeep Kumar	AAM	5,6,7,11,19,25,28	HOUSING
8	2949	ASHOK KUMAR	MANAGER	5,7,8,9,11,16,23,29	NAC
9	2244	SUNIL KUMAR	AAM	5,6,7,9,16,23,25,29	NAC
10	2202	PANKAJ KUMAR KHOWAL	AG-I	5,6,7,14,21,22,27,28	BCD
11	2247	KULDEEP JAIN	AAM	6 & 8	C-I WZP
12	2551	ANIL KUMAR	AG-II	5,6,7,8	UC
13	3019	LATA KUMARI	AG-II	6,8,11,13	REM
14	3001	ASHU MAGGO	AG-II	7,16,21,23,28,29	REL
15	2240	DEVENDRA KUMAR AGARWAL	AAM	11,15	REL
16	2852	SUMAN SINGH	AG-II	11,26,28	PERS
17	2222	ANIL KUMAR GOEL	ACA	7,13,14,15,21,22,25,27,28,29	IMFL AC
18	2840	BIMLA DEVI	AG-II	14,18,19,21,25,26,29	PERS
19	1946	VIMI KATHURIA	SR. PA	7,8,12,18,19,25,26,27,28,29,	IMFL HQ
20	2233	RAJESH SRIVASTAVA	AAM	29	PERSONNEL


 (PRABHAT KUMAR)
 DIVISIONAL MANAGER (P)

List of employees absent as well as coming late to the Office during the month of September 2017

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S.no.	Name of the employee	Design	Absent on duty in Sept'17	Late coming in Sept'17	Division
1	Ram Naresh	MTS	1,5, 7, 13, 18, 20, 28	4. 8. 19. 22	IEM, LIP
2	Suresh Kumar	MTS	11, 25	1, 8, 12, 15, 22, 26, 27	GAD
3	Mehar Chand	Sec. Supervisor	7, 8, 11, 12, 14, 22, 28	1, 4, 5, 6, 9, 13, 18, 19, 20, 21, 25, 26, 27, 29	Security
4	N.R. Kanda Swamy	Sec. Officer	6, 8, 12, 15, 21	7, 11, 13, 14, 16, 17 18, 19, 20, 22, 26, 27, 28, 29	Security
5	Krishan Mohan Sharma	MTS	5, 7, 8, 21, 28, 29	1, 4, 6, 14, 15, 18, 19, 20, 26, 27	Security
6	Kanwar Pal Singh	Sec. Supervisor	1,4,5,6,7,8,11,12,13	15, 18, 22, 25, 26, 28, 29	Security
7	ISLAMUDDIN	MTS	6 TO 8, 14, 15	11,12,13,18,19 TO 22, 25 TO 29	CWC
8	NEERU SHARMA	AG-II	11,20,29	4,5,14,15,18,26,28	PERS
9	RAMESHWARI DEVI	MTS	1,26,28,29	4,5,6,7,8,13	CWC
10	ANUPAMA	AAM	8,11,13	1,4,5,6,7,12,14,15,18,19,28	UC
11	SHASHI RISHI	AG-I	1 TO 15	18,19,0,21,22,25,26,27,28,29	LEGAL
12	DILIP KUMAR	AAM	12, 18, 28	1,4 TO 8,11,13 TO 15,19,20,21,22,25,26,27,29,	REL
13	UMESH CHAND CHAURASIA	AG-II	8,20,27	1,5,,7,11,12,13,14,15,22,25,26,28	REL
14	SURENDER KUMAR	AAM	5, 12, 21	1,4,6,7,15,25,26,28,29	REL
15	SANGEETA BAIJAL	AG-I	4,7,28,29	1,5,6,16,25,26	REL
16	JAISHREE	AG-II	7 TO 29	1, 4, 5, 6	WORKS LIP

(PRABHAT KUMAR)
DIVISIONAL MANGER (P)