

DELHI STATE INDUSTRIAL & INFRASTRUCTURE DEVELOPMENT CORPORATION LTD.  
N-36, BOMBAY LIFE BUILDING, CONNAUGHT CIRCUS, NEW DELHI-110001

(Personnel Division)

No. DSIIDC/Estt./Vig.Matter/2020 1348

Dated: 27.01.2020

CIRCULAR

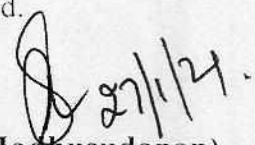
**Sub: Submission of Immovable Property Return (IPR) for the year 2020, as on 31.12.2020 by 31.01.2021.**

In terms of Rule 18(4) of the CCS (conduct) Rules 1964 every Government Servant/Employee holding "A", "B" and "C" post is required to submit an annual return to the Government /Department giving full particulars to submit his/her on lease or mortgage either in his/her own name or in the name of any member of his /her family or in the name of any other person. Full details in Immovable Property Return (IPR) are to be given and expressions like "No change or same as last year" will not be accepted. If any official does not own any property he/she should state who in the return rather leaving it blank and it should be duly signed by the Official with date.

2. As per extant instructions on the subject, non-submission of IPR within the stipulated date, would invite the denial of Vigilance Clearance for empanelment, deputation and applying to sensitive posts and assignment to training programme as the IPR status needs to be checked for the said purposes.

3. All the Immovable Property Return will be kept and maintained in the APAR Cell of DSIIDC, and will be provided to the concerned at the time of requirement. A specimen of the prescribed Performa for Immovable Property Return (IPR) is attached herewith.

4. This is for information and necessary compliance by all concerned.

  
(Sunita Madhusudanan)  
Sr. Manager (P)

Encl: as above

1. All employees of DSIIDC
2. DM (Vigilance) for information
3. DM (IT) for Web circulation

  
27/1/20

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(Personnel Division)

Statement of Immovable Property Return for the year \_\_\_\_\_ (As on \_\_\_\_\_)

Name of the Official (in full) \_\_\_\_\_ Designation \_\_\_\_\_ File No. \_\_\_\_\_

Date of Birth \_\_\_\_\_ Division \_\_\_\_\_ Pay Matrix/Level \_\_\_\_\_ Present Pay \_\_\_\_\_

Name of district sub-district, Taluk & village in which property is situated	Name and details of property - housing lands and other buildings	Cost of Construction /acquirement including land in case of house and year when purchased	*Present value	If not in own name, state in whose name held and his /her relationship to the employee	How acquired whether by purchase lease** mortgage inheritance, gift or otherwise with date of acquisition and name with details of persons from whom acquired	Annual income from the property	Remarks(if any)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

Signature \_\_\_\_\_

Date: \_\_\_\_\_

**Notes:**

- 1)\* In case where it is not possible to assess the value accurately the approximate value in relation to present conditions may be indicated.
- 2)\*\* Includes short term lease also
- 3) The wording "no change" or "no addition" or "as the previous year" should be avoided and full details provided.
- 4) The declaration form is required to be filled and submitted by every regular employee under rule 18(4) of the CCS (Conduct) Rules, 1964.