

DELHI STATE INDUSTRIAL & INFRASTRUCTURE DEVL. CORPN. LTD.
N-36, Bombay Life Building, Connaught Circus, New Delhi - 1
(Personnel Division)

No.DSIIDC/O.O./Estt./2015/

Dtd. 27th May, 2015

Circular

In the Senior Officers meeting held on 27/05/15 at 10.30 a.m. in the Conference Room of DSIIDC, the Managing Director emphasized upon a need for maintenance of absolute integrity and devotion to work in discharge of duties by each employee of the Corporation. He was of the view that all the Senior Officers of the Corporation should direct their juniors to do so while discharging their respective function in different Divisions.

Rule 43 of DSIIDC Staff Service Rules 1978, which is akin to rule 3 of CCS (conduct) Rule 1964 reads as under :

"Code of Conduct and Discipline :

A. General Conduct :

- (i) An employee shall, at all times discharge his duties with absolute integrity and devotion. He shall safe-guard and promote at all time the interest of the Corporation. He shall be courteous in his behavior and polite in his dealings.*
- (ii) An employee shall undertake and perform all the duties in such manner, capacity and place as may be directed by the Management from time to time.*
- (iii) An employee shall conform and abide by the rules and shall comply with and obey all orders and directives given to him from time to time in furtherance of the interest of the Corporation by any person or persons under whose jurisdiction, superintendence or control he is placed.*
- (iv) An employee shall always remain loyal to the Corporation and shall make conscientious efforts to preserve and maintain the prestige of the Corporation.*

cond. ...2/

B. Promotion of Corporation's Prestige :

- (i) *An employee shall preserve, maintain and promote the prestige of the Corporation and try his/her best for the fulfillment of the objectives of the Corporation.*
- (ii) *An employee shall maintain complete secrecy of all information about the Corporation obtained by him during the course of discharge of his duties. He shall not communicate directly or indirectly or disclose or transfer any paper or documents of the Corporation to any employee of the Corporation or to any person outside the Corporation or unless so authorized by the Management.*

C."

Accordingly, all the Divisional Heads are hereby advised to follow and bring the above to the notice of their juniors so that there is no lack on their part in observation of Corporation's rule with regard to integrity, devotion to duty and up-gradation of prestige of the Corporation.



(S.P. Pant)
Chief Manager (P)

All Divisional Heads
DSIIDC

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- ✓ 4. DM (IT), for uploading on website