

**DELHI STATE INDUSTRIAL & INFRASTRUCTURE DEVELOPMENT CORPORATION LIMITED**

**O/o CAO HQ**

No:- DSIIDC/Commercial A/cs/Finalization /2016-17

Dated 27.06.2017

**Sub:- Information/Documents in relation to Statutory Audit for the F.Y. 2016-17**

1. Reference to letter No DSIIDC/Commercial A/cs/2016-17/Finalization/Audit Committee Compliances dated 03<sup>rd</sup> May 2017 wherein information/documents in relation to statutory audit for the F.Y 2016-17 were sought. Information has so far been not received in respect of 16 points as mentioned in the circular already uploaded on website dated 03.05.2017.
2. At the time of Scrutiny of Division's trial balance by the Statutory Auditors, certain information were required by the auditors that also need to be completed by all the concerned Divisions.
3. In addition to above, information in respect of EMD and Security are also required in the format given below:-

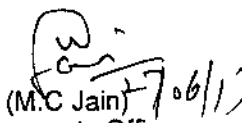
**A. Earnest Money**

Date Of Deposit	Name Of Party	Amount	Tender agreement Which EMD Received/Paid	Date of Finalization of Tender	Reason for Non Refund

**B. Security Deposit received in the form of BG/FDR**

Date Of Deposit	Name of Party to whom received	Amount	Project Against which Received / Deducted	Project Completion Date	Date of Validity of BG/Maturity date of FDR	In case of expiry of due date- Reasons for Non Return

4. All the Associate Finance are hereby directed to come with all the required Information completed in all respect, to the office of the undersigned tomorrow positively upto 5.00 PM.
5. Non Compliance of the above instructions will be viewed seriously by the Management.

  
(M.C Jain) 27/06/17  
Chief Accounts Officer

To: - All Associate Finance

Copy to:-

1. Sr.PA to Director (Finance)
2. Financial Controller
3. CAO( IMFL/Relocation/)
4. DM (IT) to upload on website