

**DELHI STATE INDUSTRIAL & INFRASTRUCTURE DEVELOPMENT
CORPORATION LIMITED**

O/o CAO HQ

DSI IDC/COMM.A/C/Advances/15-16

Dated 28th May 2018

CIRCULAR

With reference to office order no DSI IDC/COMM.A/C/Advances/15-16 dated 13th March 2018 and 09th April 2018 following employees have not submitted their claims on account of LTC/Imprest/Contingent & Tour Advance. Therefore it is once again directed to submit the same along with all the supporting documents immediately to the concerned department.

The hard copy will not be issued in this regard.

This may be taken on TOP PRIORITY


(M.C. Jain)
C.A.O (HQ)

All Concerned

Copy for information to:-

1. P.A to ED
2. Sr.P.A to Director (Finance)
3. D.M (P)
4. ✓ D.M (IT) to upload on Web-Site

Commercial Accounts Division
Imprest Advance as on 20.05.2018

S.No	Particular	Aging	Amount
			3,529.00
1	DTTDC		20,000.00
2	R.K Verma		65,000.00
3	Sh Jalaj Srivastva		6,30,669.00
4	Mrs Neeta Bali		47,518.00
5	Sh C Arvind		
			7,66,716.00

Commercial Accounts Division
Imprest Advance as on 20.05.2018

S.No	Particular	Aging	Amount
1	Sh Bhavesh Gupta	24.05.2017	2,500.00
		12.10.2017	10,000.00
2	Sh Raj Kumar	19.12.2017	5,000.00
			17,500.00

Commercial Accounts Division
Contingent Advance as on 20.05.2018

S.No	Particular	Aging	Amount
1	Sh NRK Swamy	16.03.2017	5,000.00
		09.10.2017	405.00
2	Sh Rohtas	05.09.2017	2,500.00
3	Sh Suresh Kumar	11.01.2018	10,000.00
4	Sh Praveen Dabas	27.03.2018	10,000.00
			27,905.00

Commercial Accounts Division
LTC Advance as on 20.05.2018

S.No	Particular	Aging	Amount
1	Sh Harish Chand	15.01.2018	5,400.00
			5,400.00