

Delhi State Industrial & Infrastructure Development Corporation Ltd.
N-36, Bombay Life Building, Connaught Circus, New Delhi-110001

(Personnel Division)

No. DSIIDC/I-O.O/Estt./14 1609

Dated: 29.12.2021

Circular

Subject:- Submission of Immovable Property Return (IPR) for the year 2021, as on 31.12.2021 by 31.01.2022.

In terms of Rule 18(4) of the CCS (conduct) Rules 1964 every Government Servant/Employee holding "A", "B" and "C" post is required to submit an annual return to the Government /Department giving full particulars of his/her immovable property inherited by him/her or held by him/her on lease or mortgage either in his /her own name or in the name of any member of his/her family or in the name of any other person. Full details in Immovable Property Return (IPR) are to be given and expressions like "No change or same as last year" will not be accepted. If any official does not own any property he/she should state so in the return rather leaving it blank and it should be duly signed by the Official with date.

2. As per extant instructions on the subject, non-submission of IPR within the stipulated date, would invite the denial of Vigilance Clearance for empanelment, deputation and applying to sensitive posts and assignment to training programme as the IPR status needs to be checked for the said purposes.

3. All the Immovable Property Return will be kept and maintained in the APAR Cell of DSIIDC, and will be provided to the concerned at the time of requirement. A specimen of the prescribed performa for Immovable Property Return (IPR) is attached herewith.

4. This is for information and necessary compliance by all concerned.


(Sanjiv Kumar)
Chief Manager (P)

Encl: as above

1. All employees of DSIIDC
2. DM(Vigilance) for information
3. Website

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Statement of immovable property return for the year _____ as on ____/____/____

1. Name of Officer (In full): _____

2. Designation: _____

3. Division: _____

4. File No. _____

5. Present Pay & Scale: _____

Name of District, Sub-Division, Taluk & Village or City in which property is situated (full location & postal address)	Name & Details of Property, Housing, Lands and Other Buildings	Cost of Construction/Acquirement (and year when purchased) including of land in case of house	Present Value*	If not in own name, state in whose name held & his/her relationship to the Govt. Servant	How acquired whether by purchase, lease**, mortgage, inheritance, gift or otherwise with date of acquisition & name with details of person (s) from whom acquired.	Annual income from property	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

Signature:

Name:

Designation:

Date:

Note: Please read the notes overleaf before filling up the form.

NOTES

1. * In case where it is not possible to assess the value accurately, the approximate value in relation to present conditions may be indicated.
2. ** includes short term leases also.
3. The declaration form is required to be filled in and submitted by every member of Class I and Class II services under relevant provisions of Conduct Rules and the first appointment to the Service and thereafter, at the interval of every twelve months, giving particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own name or in the name of any member of his family or in the name of any other person dependent on Government Servant.
4. The wording 'No Change or No Addition or As in previous year' may be avoided and all details filled up.
5. All Officers are requested to fill the form in duplicate.