

DELHI STATE INDUSTRIAL & INFRASTRUCTURE DEVELOPMENT CORPORATION LTD.

OFFICE OF THE CHIEF ACCOUNTS OFFICER (HQ)

No.: -DSI IDC/CAO(HQ)/Deposit Works/2018-19

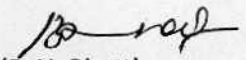
Dated: 31.12.2018

CIRCULAR

Consequent upon detection in the month of July/2018 that deposit works are being carried out without the approval of MD, DSI IDC, it has been felt that deposit works must be undertaken for execution by DSI IDC with the prior formal approval of MD, DSI IDC only. Accordingly, following directions are issued with the approval of MD, DSI IDC for strict compliance by all the Wings of Engineering division including Associate Finance:-

- 1) In future i.e. July/2018 onwards, no deposit work from client departments must be undertaken for their execution without prior approval of MD, DSI IDC. An approval of MD, DSI IDC must be taken before sending estimates to the client departments.
- 2) Strict compliance of Circular No. DSI IDC/EE(Vig.)/F-328/2018 dated 03.07.2018 on the System Improvement issued by ED/CVO is to be ensured by all concerned.
- 3) Strict compliance of CPWD Works Manual, contract agreements and other instructions/guidelines issued by Higher Authorities from time to time in this regard to be ensured by all concerned.
- 4) The division concerned to ensure that the payment being made to the contractor for the work is within the scope of the work assigned by the client department. In case of deviating from original scope of work, prior approval of the client department must be obtained mandatorily.
- 5) All the divisions to immediately prepare the lists of deposit works wherein the funds have been received excluding departmental charges. CE concerned to raise demand of departmental charges in all such cases from the client departments concerned. In all the future fund requirements, the EE and Associate Finance concerned to give a certificate to the effect that the funds for the works have been demanded/received inclusive of departmental charges.
- 6) All the CEs to immediately furnish a list of deposit works undertaken without the approval of MD/Competent authority for record and monitoring.
- 7) For any lapses in the above procedure, the division concerned will be held responsible and viewed seriously.

This issues with the prior approval of MD, DSI IDC.


(P. U. Bhatt)
CAO (HQ)

- 1) CE-I
- 2) CE-IV
- 3) CE(Electrical)

Copy for kind information to:

- 1) PS to MD.
- 2) PS to Director(Finance)
- 3) PS to ED.

*A. D. MCIT) for uploading the Circular
in the DSI IDC Website
5. All Associate Finance*