

DELHI STATE INDUSTRIAL & INFRASTRUCTURE DEVELOPMENT CORPORATION LIMITED
N-36, Bombay Life Building, Connaught Circus, New Delhi-110001
(PERSONNEL DIVISION)

No. DSIIDC/I.O.O./Estt/14

Dated: 31.12.2018

CIRCULAR

Subject: - Submission of Immovable Property Return (IPR) for the year 2018, as on 31.12.2018 by 31.01.2019-reg.

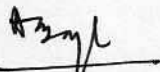
In terms of Rule 18(4) of the CCS(Conduct) Rules 1964 every Government Servant/employee holding Group "A", "B" and "C" post is required to submit an annual return to the Government/department giving full particulars of his/her immovable property inherited by him/her or held by him/her on lease or mortgage either in his/her own name or in the name of any member of his/her family or in the name of any other person. Full details in Immovable Property Return (IPR) are to be given and expressions like "No change or same as last year" will not be accepted. If an Officer does not own any property he/she should state so in the return rather leaving it blank and it should be duly signed by the Officer with date.

2. As per extant instructions on the subject, non-submission of IPR within the stipulated date, would invite the denial of vigilance clearance for empanelment, deputation and applying to sensitive posts and assignment to training programme as the IPR status needs to be checked for the said purposes.

3. All the Immovable Property Returns will be kept and maintained in the APAR Cell of DSIIDC, and will be provided to the concerned at the time of requirement. A specimen of the prescribed proforma for Immovable Property Return (IPR) is attached herewith.

4. This is for information and necessary compliance by all concerned.

Encl : As above


(A.K. Singh)

Divisional Manager (P)

1. All employees of DSIIDC
2. DM(Vig.) for information
3. DM(IT) for web circulation

DELHI STATE INDUSTRIAL AND INFRASTRUCTURE DEVELOPMENT CORPORATION LIMITED

H.O.: N-36, BOMBAY LIFE BUILDING, CONNAUGHT CIRCUS, NEW DELHI-110001

(Personnel Division)

Statement of Immovable Property Return for the year _____ (As on _____)

Name of the Officer (in Full): _____ Designation _____ File no. _____

Date of Birth _____ Division _____ Pay Matrix/Level _____ Present Pay _____

Name of district sub-division, Taluk & village in which property is situated	Name and details of property – housing, lands and other buildings	Cost of construction/ acquirement including land in case of house and year when purchased	*Present Value	If not in own name, state in whose name held and his/ her relationship to the employee	How acquired whether by purchase, lease ** mortgage, inheritance, gift or otherwise, with date of acquisition and name with details of persons from whom acquired	Annual income from the property	Remarks (if any)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

Signature _____

Date: _____

Notes:

- 1) * In case where it is not possible to assess the value accurately the approximately value in relation to present conditions may be indicated.
- 2) ** Includes short term lease also.
- 3) The wording "no change" or "no addition" or "as the previous year" should avoided and full details provided.
- 4) The declaration form is required to be filled in submitted by every regular employee under rule 18(4) of the CCS (Conduct) Rules, 1964