

DELHI STATE INDUSTRIAL & INFRASTRUCTURE DEVELOPMENT CORP. LTD.

DSIDC LTD. EMPLOYEES PROVIDENT FUND TRUST

Form for HBA

FROM-16

Application for advance from the fund under

Rule No. 12, I to V & 25 as per para 68-8 of the EPF Act 1952.

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(TO BE COMPLETED BY THE MEMBER)

1. Name of the member (In Block Letters) _____
2. Father's Name/Husband's Name _____
3. Basic + D.A. _____
4. CPF Account No. _____
5. Rate of monthly basic wages & dearness allowance _____
6. Amount of Advance required : Rs. _____
7. Purpose for which advance is required :
 - (a) Purchasing a dwelling house.
 - (b) Purchasing a dwelling site.
 - (c) Construction of a dwelling house.
 - (d) Addition/substantial alternation or substantial improvements necessary to the dwelling house owned by member.
 - (e) Completing the construction of the dwelling house already commenced by member
 - (f) Acquiring a flat in a building.
8. Whether by advance has been sanctioned for any of the purpose mentioned against Sl.No. 7 If so, the number and date of sanction order thereof _____
9. Name and address of the present owners of the dwelling site/house intended to be purchased _____.
10. Area Location of the dwelling site/house intended to be purchased/ Constructed/ already purchased/ constructed. Whether the site purchased/ intended to be purchased/ constructed is outside municipal area plot No. _____
11. Present state of the dwelling house or the stage at which the construction is now on (to be filled in if the advance is required for purpose (d) or (e) mentioned against Sl.No.7 _____)

12. List of documents to be enclosed in case of 7 (a) & (b)

- (i) Title deed of proposed seller.
- (ii) Non encumbrance certificate in respect of the dwelling site/ house to be purchased.
- (iii) Agreement with the wonder for the purchase of site/house.
- (iv) Sanctioned construction on plan and an estimate of the area of construction in the case of the advance for the constructions of the house.
- (v) Extract of property register/ VII/XII signed with official seal by appropriate revenue authority.
- (vi) Non agricultural use certificate form appropriate authority if dwelling house is proposed to be construction constructed in agricultural I and & (d)
- (vii)

Original title deed for certificate from appropriate revenue authority regarding ownership and endurance of the land.

13. Desired mode of remittance and name and address to which remittance is desired:-

- (a) By postal order at member's cost.
- (b) By crossed cheque through post (advance receipt enclosed herewith).

CONDITIONS

14. I Under take to comply with the following conditions: -

- (i) The amount of advance shall be utilized for the purpose applied for.
- (ii) If the amount of advance is in excess of the actual expenditure incurred for the purpose for which the advance was granted, the excess shall be refunded to the fund within 30 days of the finalization of the purchase or completion of the construction or completion of the additions to the dwelling house, as the case may be.
- (iii) If the advance is for construction of dwelling house, the construction shall be commenced within six months of the withdrawal of the first installment and completed within six months of the final installment.
- (iv) If the advance if for the papoose of dwelling site or house the purchase shall be completed within six months of the withdrawal.
- (v) The amount of the advance shall not be utilized for constructing a dwelling house on land which is not owned solely by member/ spouse.
- (vi) The amount of advance shall not be utilized in purchasing dwelling site or house which is not free from encumbrances and which is a share the joint property.
- (vii) Such title deeds, plans, other documents and information related to the intended purchase, construction of additions as may be called for trustees' form time shall be furnished them on demand.
- (viii) If the purchase of construction for which the advance is granted does not materialize or if there is any breach of any of the conditions specified herein or in the CPF Rules, the entire amount of the advance together with interest thereon @ 6 -1/4 % shall be refunded to the trust in one lumpsum.

DECLARATION

15. I declare that

1. I have not taken any advance from the fund under C.P.F., Trust Rule 12.
2. The Dwelling site/house intended to be purchased out of the advance applied for is free from encumbrances and is not a share in joint property.
3. Without the further advance now applied for the construction already commenced can not be completed/ the additions which are essential can not be made.
4. I am the sole owner of the land on which I intend to construction a dwelling house out of the advance applied for.
5. All requirement of the local authorities in connection with the intended construction/ purchase have been satisfied.

**SIGNATURE OR LEFT/ RIGHT THUMB
IMPRESSION OF THE MEMBER**

POSTAL ADDRESS _____

DATE _____

(Part-II)

TO BE CERTIFIED BY THE EMPLOYER

Certified that the particulars given above the correct.

SIGNATURE OF THE SR MANAGER (P)

Advanced Receipt

Received with thanks from the DSIIDC Ltd. EPF Fund Trust New Delhi a sum of Rs.
_____ (Rupees _____ New Delhi in
account of agreement/ Transfer of Provident Fund accumulation/EPF/ Assurance husband/ Wife/
Son/daughter _____

Provident Fund Account No. _____

An employee of _____

New Delhi Vide O.P. Sheet tom No. _____

One Rupee Revenue Signature

Name _____

Father's Name/ Husband's name _____
