

**DELHI STATE INDUSTRIAL & INFRASTRUCTURE DEVELOPMENT CORP. LTD.**  
**PLOT NO.-74A, OLD MCD PROPERTY TAX BLDG., RING ROAD,**  
**LAJPAT NAGAR-III, DELHI-110092**  
**(IEM DIVISION)**

No: DSIIDC/IEM/SHIVIR/2024/ 1588

Dt: 09.07.2024

**CIRCULAR**

**Subject:** Organizing 'Shivir / Mela' to clear the pendency of IEM Division.

In respect of Industrial Areas namely Narela, Patparganj, Okhla and Badli Industrial Area, DSIIDC (IEM Division) is going to organize a 'Shivir/Mela' on 12.07.2024 & 15.07.2024 for facilitation in disposal of mutation/ conversion applications. The schedule of the 'Shivir/Mela' is as given below:

S. No.	Cases Pertaining to Industrial Area (s)	Date	Time
1.	Narela Industrial Area (Block-C to Block-H) Badli Industrial Area	12.07.2024	10:00 hrs to 17:30 hrs
2.	Narela Industrial Area (Block-A) Patparganj Industrial Area Okhla Industrial Area	15.07.2024	

In this 'Shivir/Mela', the applicants, whose mutation/ conversion applications are under process at DSIIDC, may obtain update about status of application, deficient documents (if any) and current status of dues etc. so as to facilitate them for removal of deficiencies for speedy disposal of applications. In cases, where applications are pending due to non-submission of deficient documents, applicants shall be given time up to 15<sup>th</sup> August, 2024 to submit the deficient documents. In case, the deficiencies are not removed till 15<sup>th</sup> Aug, 2024, the applications shall be **'deemed to have been rejected'** as per Para 21 of the Scheme for Conversion from lease-hold to free-hold and the balance amount as calculated by Accounts Division after adjusting applicable charges such as Ground Rent etc. shall be refunded to the applicants.

  
(Abhay Nandan Sahay)  
Divisional Manager (IEM)

**Copy to:**

- 1) The Managing Director, DSIIDC, N-36, Connaught Place, New Delhi-110001.
- 2) Executive Director, N-36, Connaught Place, New Delhi-110001.
- 3) Chief Manager (IEM), DSIIDC, Lajpat Nagar, Delhi.
- 4) Div. Manager, IEM (Sh. Mudit Singhal), DSIIDC, Lajpat Nagar, Delhi.
- 5) Div. Manager (IT), DSIIDC for uploading this circular on DSIIDC's website.
- 6) CAO (IEM)/ DAO (IEM) with a request to depute two officers during the 'Shivir/Mela' on the aforesaid date so that outstanding dues (if any) may be informed accordingly.
- 7) All Estate Managers-for displaying on notice boards of concerned site office & for information of the industrial associations concerned.