

**DELHI STATE INDUSTRIAL & INFRASTRUCTURE DEVELOPMENT CORPORATION LTD**  
**N-36, Bombay Life Building, Connaught Place, New Delhi-110001**

No.: DSIIDC/ Cashless Medical Scheme Estt./VII/ 126

Dated: 12.05.2026

**REMINDER CIRCULAR**

**Subject: Reminder for Submission of Life Certificate by Ex-Employees**

This is in continuation of this office circular issued earlier regarding submission of Life Certificate by ex-employees who have opted for the Insurance Backed Cashless Medical Scheme.

Despite the above communication, Life Certificates from some ex-employees are still awaited. All such ex-employees are once again requested to submit/dispatch their Life Certificate to the Personnel Division, DSIIDC, or email a duly filled and scanned copy at [dsiidclifecertificate@gmail.com](mailto:dsiidclifecertificate@gmail.com) at the earliest, but not later than **29th May, 2026** (format enclosed).

It is reiterated that the Cashless Medical Scheme is due for renewal on **29.07.2026** and is operated through a computerized system. Any discrepancy or non-availability of beneficiary data may result in inconvenience or denial of cashless medical facilities to the concerned beneficiary and their dependent family members.

Further, it may kindly be noted that the policy does not permit mid-term inclusion of ex-employees or their dependents. Therefore, in case the Life Certificate is not received within the stipulated timeline, it shall be presumed that the concerned retired employee is not willing to continue as a beneficiary under the scheme, and their name will be excluded accordingly.

All concerned are advised to treat this matter as **urgent** and ensure timely compliance.

*Anju*  
12.05.26

(Anju Mahajan)  
Manager (Pers.)

**Copy to:**

1. All Notice Boards at HQ and sites offices
2. Website of DSIIDC