

**Delhi State Industrial & Infrastructure Development Corporation Ltd.**

(N-36, Bombay Life Building, Connaught Circus, New Delhi – 110001)

**(Personnel Division)**

No. DSIIDC/Per./Retirement/May/Estt.

Dated:-21.04.2025

The following officer/official are going to retire on **31.05.2025**:-

S. No.	File No.	Name of the Employee's	Designation	Division (As per the Employee's corner)
1.	2057	Smt. Reena Singh	Manager	Vigilance
2.	2175	Sh. Maha Singh	MTS	Plann. & CE Cell (Works)

The following Divisional Heads are therefore, requested to issue the 'No Dues Certificate/ Vigilance Clearance' in respect of the above official, within two weeks of the issue of this letter. Further, the concerned Divisional Heads are also requested to ensure proper handing over of the records/files, if any, from the above said retiring officer/official working under their direct control (Ref. Circular dt. 06.09.2017).

If no reply is received within the above said period, it will be presumed that nothing is outstanding against him in your Division and his terminal benefits will be released, accordingly.

*Meenu*  
22/4/25  
(Meenu Beniwall)  
Sr. Manager (P)

1. C.M. (Vig.) - For Vigilance Clearance

2. C.M. (Legal)

3. D.M. (GAD/ Library)

4. C.A.O. (Works) - I & II

5. S.O. (IMFL A/Cs)

6. S.O. (CAS)

7. S.O. (Comm. A/Cs)

8. DM (IT)-for NOC and also uploading on website

9. Concern Division

for issue of No Dues Certificate.