

**DELHI STATE INDUSTRIAL & INFRASTRUCTURE DEVELPT. CORPN. LTD.**  
**( IT DIVISION )**

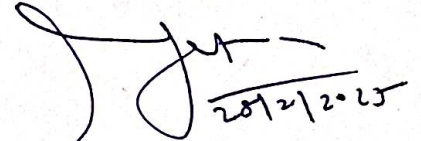
DSI IDC/06/e-Office/2024-25/

Date: 28-02-2025

**Sub: Implementation of e-Office across all Divisions**

This is in continuation to our previous Circular No. DSI IDC/06/E-office/2024-25/1201 dated 24/01/2025 regarding implementation of e-Office in the Corporation. In this regard, it is mentioned here that the Divisions, specially having more scanning requirements, have already been provided with High-Speed scanners to scan their files for converting the same to electronic mode for e-Office use. All the Divisions are hereby once again requested to move all their files through e-Office in Electronic Mode only.

It has therefore been decided by the Competent Authority to implement e-office completely in all respect by all the Divisions and no physical files should be sent to them for their consideration in physical mode.



(Mahesh Arora)  
Divisional Manager (IT)

To,

1. All CEs
2. All SEs/CMs
3. All CAOs/EEs/DMs
4. Website

Copy for information to :

1. PS to MD
2. PS to ED
3. PS to Director (F)
4. PS to E-in-C