

Application for submission of 3 sets of lease deed for execution of Lease Deed

Appl. No. _____

To
Chief Manager (RL)
DSI IDC,
419, Udyog Sadan,
Patparganj,
Delhi-110092.

Bhorgarh(Bawana-II)/Bawana/Narela

- i) Draw Date :
ii) Date of Demand- cum-
Allotment letter :
iii) Size of Plot :
iv) Plot No.:

Sub: Submission of 3 sets of lease deed after stamping from Sub-Registrar Office for Execution of Lease Deed.

Sir,

On the subject cited above, I am submitting 3 sets of Lease Deed duly stamped from Sub-Registrar Office. The receipt No. _____ dated _____ for payment of ₹ _____/- from Sub-Registrar Office is enclosed herewith. You are requested to give date for execution of Lease Deed.

1. Date of issue of 4 sets from DSI IDC : _____
2. Date of stamp duty payment : _____
3. Amount of Stamp duty paid : ₹ _____/-
4. Date of construction of building if completed : _____
(Enclose any one proof of construction i.e. Self attested copy of Power paid Bill/D-Form/ Occupancy/Completion Certificate)
5. Date of physical possession of plot : _____
6. Permissible time of one year for construction : 1. Expired 2. Not expired
(pl. tick () as applicable)
7. If permissible time of one year expired then:
(pl. tick () whichever is applicable)
 - i) Building is completed by last EOT
(EOT - Extension of time)
 - ii) Building is not completed by last EOT
8. i) Constitution of the Firm : (i) Proprietorship
(at present) (ii) Partnership
(tick () whichever is applicable) (iii) Private Limited
(iv) Limited Firm
- ii) Name of the Applicant/Proprietor/
Partners/Directors (at present) : _____

9. Whether there is any change in hands in proprietorship/partnership/Pvt. Ltd. Co. : i) Yes ii) No since issuance of 4 sets ?

a) In case of "Yes", apply for "change in constitution" in this Division first as per the application of COC available on website of DSIIDC.

b) If "No" please name of applicant(s) : _____
Proprietor/Partner(s)/Director(s)
(at present)

10. Correspondence address : _____

11. Annexures/enclosures : i) 3 Sets of LD : _____
ii) Payment Receipt from SRO : _____
iii) Latest Board Resolution
alongwith CA Certificate for : Yes / No
change/no change of shares
(only for Pvt. Ltd. firm)
iv) Proof of contraction : Yes / No
(if building completed)

I/We do hereby affirm and declare that the information given above and in the enclosed documents is true and correct to the best of my knowledge and belief and nothing material has been concealed therein. I/we am/are well aware that concealment of facts and giving false information is a punishable offence and in case I/we am/are guilty of giving false information or concealment of facts herein, I/we will be liable to be punished with imprisonment and/or fine as per the relevant provisions of law. I/we also undertake that the benefits availed by me/us by furnishing such false information or concealment of facts shall be liable to be summarily withdrawn.

Yours faithfully,

Sign. of the Prop./Partner(s)/Director(s) (with stamp of firm)
for & on behalf of firm M/s. _____

E-mail: _____

	Name	Signature	Mobile No.
1.			
2.			
3.			