

EXPRESSION OF INTEREST FOR EMPANELMENT OF THIRD-PARTY QUALITY, QUANTITY ASSURANCE AND PROJECT MANAGEMENT CONSULTANTS FOR MONITORING THE VARIOUS DEVELOPMENT WORKS IN UNAUTHORISED COLONIES, INDUSTRIAL AREA AND SEVERAL OTHER DEPOSIT WORKS viz. INSTITUTIONAL BUILDING, RESIDENTIAL BUILDING, BUS DEPOTS, INDUSTRIAL BUILDING etc. TO BE CARRIED OUT BY DSIIDC ON BEHALF OF GOVERNMENT OF NCT OF DELHI

EOI Issued By



**Government of NCT of Delhi
Delhi State Industrial and Infrastructure Development Corporation Ltd.**

Tender Notice No. EE(CD-04)/02/2024-25

Notice Inviting E.O.I for empanelment of TPQA

Executive Engineer CD-04 (UC), DSIIDC, Delhi on behalf of Government of Delhi invite proposal for empanelment of consultant as third party for quality, quantity assurance for the below mentioned work through website <https://govtprocurement.delhi.gov.in> & www.dsiidc.org

Sr.No.	Name of work
1	Third Party Inspection, Quality Assurance, measurements, PMC services for the various development works in unauthorized colonies, industrial area and several other deposit works viz. institutional building, residential building, bus depots, industrial building etc. carried out by DSIIDC on behalf of GOVERNMENT OF NCT OF DELHI.

IMPORTANT DATES

1.	Period for issue/ downloading document	From 11-03-2025 to 26-03-2025 available in the office of Executive Engineer CD-04 (UC) upto 15.00 hrs. Tender Document can also be obtained online at https://govtprocurement.delhi.gov.in & www.dsiidc.org
2.	Last date and Time for Submission of Proposals for Empanelment	26-03-2025, 15:00 hrs., Document shall be received in Sealed Envelopes in the office of E.E. CD-04 (UC), (Plot No.74-A, 2nd Floor, Room No. 217, Ring Road, Lajpat Nagar-III, New Delhi - 110024).
3.	Last date and time for receiving clarification	19-03-2025, 15:00 Hrs. Clarification if any shall be received only by way of an email at :- cd04dsiidc@gmail.com
4.	Date and Time of Opening of Bids	26-03-2025, 15:30 Hrs. at office of Executive Engineer CD-04 DSIIDC.
5.	Qualification Criteria	The applicant must satisfy that, he fulfills the qualification criteria prescribed in the EOI for empanelment. Further, the applicant shall have to submit a detailed list of manpower available with him. Since the work to be undertaken is of large magnitude spread across entire Delhi. Applicant must have requisite manpower on its roll to supervise the work of the contractors and NABL/NABCB accredited lab to fulfill obligations in case of award of work.
6.	Submission of Proposals for empanelment.	Applicant shall submit the proposal in the format prescribed in the EOI with duly filled details.

7.	<p>General Instructions</p> <ol style="list-style-type: none"> i. Proposals received in any other format, other than prescribed form, shall be summarily rejected. ii. DSIIDC shall prepare a merit list of empanelled consultants and shortlist top 5 consultants for the purpose of allocation of work. iii. Empanelment doesn't in any way guarantee work to any of the empanelled consultant. iv. DSIIDC reserves the right to accept or reject any or all proposals without assigning any reasons thereof. v. The empanelment shall initially be for a period of one year extendable upto 3 years based on performance of the TPC
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Sl. No.	Abbreviations / Phrases	Meaning
1	Consultant	The bidder performing TPI, QA, & PMC services of the project work.
2	Client	DSIIDC
3	Contracting agency	Construction contractor of the project work
4	CE	Chief Engineer
5	EE	Executive Engineer
6	EIC	Engineer-in-Charge
7	EMD	Earnest Money Deposit
8	FDR	Fix Deposit Receipt
9	DSIIDC	DELHI STATE INDUSTRIAL & INFRASTRUCTURE DEVELOPMENT CORPORATION LTD.
10	IS	Indian Standards
11	KP	Key Personnel
12	PWD	Public Works Department
13	PM	Project Manager
14	QA	Quantity Assurance
15	QC	Quality Control
16	RA bill	Running Account bill
17	SE	Superintending Engineer
18	TA	Technical Assistant
19	TPI	Third Party Inspection
20	QA	Quantity Assurance
21	AEE	Assistance Executive Engineer
22	NDT	Non-Destructive Test
23	TPC	Third-party consultant

**List of works to be executed by DSIIDC in next three years.
(Tentative)**

Sl no.	Description	Tentative cost (in Cr.)
1	C/o Road and SW drain in unauthorized colonies	1000.00
2	Construction/ Maintenance of Roads and Drains in Industrial Area.	100.00
3	Construction of Institutional/ office building.	300.00
4	Maintenance of DSIIDC own buildings.	6.00
5	Works assigned to DSIIDC as deposit work or own work from time to time	50.00
	Total	1456.00

SCOPE OF CONSULTANCY SERVICES TO BE PERFORMED BY THE CONSULTANT

1. OBJECTIVES

- 1.1. This QA/QC services specify the 'Quality & Quantity Check processes needed for the construction activities conducted by the construction contractor engaged by DSIIDC for specific work/project.
- 1.2. To achieve 'On time Completion of work/project as per Construction Schedule using 'Best Practices' according to the IS for Quality.
- 1.3. To certify the measurements of the work performed by construction contractor engaged by DSIIDC for specific work/project for making stage wise payments to construction contractor and also for finalization of final bill of contractor including certification of extra items / deviations if any in the works
- 1.4. Minimum 10% of the mandatory testing including sample collections, testing to be done by third party at its own cost and T & P and man power required to be arranged by third party.
- 1.5. To achieve the above Project Objective if any support is required for work target that shall be provided by DSIIDC.

2. TERMS OF REFERENCE

- 2.1. To provide services to DSIIDC for monitoring of complete quality and quantity on the work by carrying out inspection, laboratory testing, quality audit, verification of site records and any other means required in this connection. Inspection of construction equipments deployed by the contracting agency in order to assess their suitability for the work as per direction of Engineer-in-Charge.
- 2.2. To deploy required experienced Technical Personnel on the site for TPI & QA to ensure that quality on the work is maintained as per provision of relevant IS codes and specifications of work.
- 2.3. To provide services for review of design and suggestions for various sections considered for the work as and when needed. To sort out any technical problem arisen during the course of execution and to give proper suggestions.
- 2.4. Reporting documents, Quality certification etc to be provided fortnightly/weekly in the office of Engineer-in-Charge.
- 2.5. To issue "Certificate of Completions" in respect of satisfactory quality of work at final bill, based on inspections.
- 2.6. The consultant's representative shall verify and sign all the important registers and site records such as Cement Register, Steel Register, Cube Testing Register, Level Books etc. pertaining to work maintained by the DSIIDC/Construction contractor's representative.
- 2.7. The consultants shall prepare and certify the measurements after measuring of the work done by the contractor in presence of contractor's representative and site Engineer of DSIIDC for purposes of allowing DSIIDC to make running account payments/payments under final bill to construction contractor.
- 2.8. In case of any disputes pertaining to work during execution between the Client and Contracting Agency, consultant's representative shall participate at site in joint measurements etc. for quantity verification.

2.9. The selected TPI consultant has to perform the work of Third Party Inspection and Quality, quantity Assurance of the work/project to ensure the quality control and quantity assurance of the entire work. This may be detailed as :-

- 2.9.1. Ensure quantity & quality services acceptable to industry standards, codes of practice and job specifications.
- 2.9.2. Materials compliance verification and inspection.
- 2.9.3. To ensure that materials duly approved by the competent authority/EIC are used in the work
- 2.9.4. Quality and acceptability of Materials and workmanship.
- 2.9.5. Inspection of the Work at appropriate times minimum once in a week.
- 2.9.6. Verifications of work in progress with respect to adherence to plans and specifications/drawings.
- 2.9.7. Laboratory testing of construction materials and test samples. Associate with work tests being carried out by Contractor and get additional tests as necessary and as directed by Engineer-in-Charge to assess the quality of material and products. (10% of the mandatory test as per CPWD specification / IS code / manufacturer specification etc. shall be done by TPI consultant.)
- 2.9.8. To ensure that all laboratory tests as laid down in the specifications are carried out at appropriate time interval and materials failing to conform to the required specifications are promptly rejected and removed from site.
- 2.9.9. As far as practicable, all field tests on materials will be carried out at the construction site.
- 2.9.10. Supervision of precast and in-Situ concreting work etc.
- 2.9.11. Attending the project review meetings which may be held at DSIIDC head office as well as at site also.
- 2.9.12. Time Lime Monitoring.
 - a) Periodic Monitoring during execution of project in accordance with the Time Lines & Completion Schedule of the project based on the PERT and CPM.
 - b) To submit Weekly Monitoring/ Progress Report.
 - c) Suggestions required to overcome the delay, if any.
- 2.9.13 Quality Check of Workmanship.
- 2.9.14 To Assist DSIIDC in defending the matter for dispute resolution in DRC, Arbitration and Court Cases.
- 2.9.15 The Third Party Consultant shall carry out the core cutting of RMC for verification of thickness and quality as per the direction of Engineer-in-charge. Necessary T&P and testing arrangements are to be arranged by Third Party Consultant, nothing extra on this account shall be paid**

2.10. The role of the inspectors/verifiers is to check quality control (QC) and quantity assurance (QA) of assessments that have been completed onshore and offshore. QC is undertaken by checking the final assessment and ensuring compliance with the required criteria. QA is undertaken by checking that the way the final assessment was conducted was itself authentic and correct. An inspector/ verifier should:

- 2.10.1. ensure that there is a uniform and consistent approach to and application of the assessment process;
- 2.10.2. ensure that all assessors are assessing and applying competence guidelines to the same standard;

- 2.10.3. provide support, advice and guidance to assessors;
- 2.10.4. ensure that all assessments and records are accurate and complete;
- 2.10.5. resolve problems with interpretation of performance criteria, range statements or underpinning knowledge;
- 2.10.6. Make recommendations as required for appropriate improvements to the contractor's/DSIIDC competence programme.
- 2.10.7. All materials, components, items including partly fabricated assemblies, process items shall be identified with proper numbering, marking labels, tags etc. It shall be ensured that the identification is maintained either on the item or its record traceable throughout storage, fabrication, storage and installation stages.
- 2.10.8. Third Party Inspection agency shall be responsible for maintaining Quality test result, reports, test certificates, which shall indicate the item details (such as batch no., lot no., date of receipt) and also the inspection status, i.e. "Under inspection", "Inspected", "Found OK" and "Inspected-Rejected". The documents shall act as product identification and traceability records. QA Program includes elements such as:
 - a) Document control
 - b) Tender and contract control (clauses relevant to TPI&QA at site)
 - c) Calibration/verification of measuring and testing equipment
 - d) Non-conformance system with follow-up
 - e) Preventive action, Corrective action
 - f) Quality audits

3. PERSONNEL:

3.1. Only Experienced personnel on roll of Third Party Consultant shall only be deployed at works. Their service detail like EPF No etc. will be intimated to the Engineer-in-Charge. In general, role, minimum technical capability and experience of the personnel deployed actually at site for TPI work shall be as under :-

Number of Personnel(s)	Designation	Role	Minimum Qualification and Experience
01	Project Manager (PM)	a. Overall co-ordination of the assignment. b. Deploying appropriate personnel to undertake the assignment, effectively and efficiently. c. Prepare and submit a TPI document with check list, proactive measures, testing frequencies, pre-cautionary measures etc. for the particular work/project, for which the assignment has been awarded by DSIIDC. d. To submit fortnightly progress	Post Graduate in Civil Engineering with experience of 5 Years as Project Manager Or Graduate in Civil Engineering with experience of

		<p>report in the format approved by Engineer in Charge.</p> <p>e. To guide the Executive Engineer for matters related to Quality and Stability.</p> <p>f. Ensure clients satisfaction by providing services and deliverables as per the contractual, statutory and regulatory requirements.</p> <p>g. Clients quality and audit arrangements.</p> <p>h. Reduce re-work and ensure quality of work.</p> <p>i. Reduction in wastage of major construction work.</p> <p>j. Meet the requirement as listed in the scope of the work.</p> <p>k. Maintain the integrity of the quality management system.</p> <p>l. Meet effectively and efficiently the client's quality and objectives and required consistency with the strategy of client.</p>	<p>10 years as Project Manager.</p>
02	Key Personnel (KP)	<p>a. Precise supervision of the work as per specifications, codal provision and TPI document prepared by PM etc.</p> <p>b. Conducting/witnessing field and laboratory tests on materials, work etc.</p> <p>c. Carrying out independent tests as may be necessary.</p> <p>d. Apprising Executive Engineer or his Authorized Representative about the quality related matters in the work under supervision.</p> <p>e. Maintaining the register of tests conducted stating all relevant details</p> <p>f. Visit to the laboratories for the test witness.</p> <p>g. Supervising/Submitting the measurement of the works done for payment of running/final bills of construction contractor.</p>	<p>Graduate in Civil Engineering with experience of 5 years as KP or similar capacity.</p> <p style="text-align: center;">OR</p> <p>Diploma in Civil Engineering with experience of 10 years as KP or similar capacity.</p>
03	Technical Assistant	<p>a. Assisting Key Person in day to day TPI & QA assignment.</p>	<p>Graduate in Civil</p>

		b. Keep records for TPI assignment. c. Follow up actions for the compliance of instructions given by PM or KP for quality assurance with reporting in case of lacuna or deviation by the construction contractor. d. Carry out the measurement of the works done for payment of running/final bills of construction contractor.	Engineering with experience of 1 year in TPI OR Diploma in Civil Engineering with experience of 03 years in TPI.
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3.2. The consultant shall have to submit necessary evidence/supporting documents to the EIC for his approval as regards qualification and experience of the personnel deployed for the work while commencing the task.

3.3. Minimum number of key personnel and technical assistants for engagement in work shall be as approved by the Engineer-in-Charge of the project.

3.4. Above personnel shall be approved with their names by the Engineer-in-Charge, before employing them in work. This selection will be made on the basis of nature and quantum of work. The personnel so approved shall only be allowed to work on the site. No person of age more than 60 years shall be deployed by the Third party consultant.

3.5. DSIIDC intends to take up at least 200 assignments simultaneously. Tentatively 50 nos. assignments may be assigned to each empanelled consultant and each consultant has to provide details of at least 5 teams he can depute for the said works. One above mentioned team may not be allowed to work on more than 10 scattered assignments/works.

3.6. Other technical personnel/Administrative Graduates required for office work and preparing reports etc shall perform their duties in the consultant's office situated in Delhi.

3.7. The Project Manager will be overall in charge of all the project work and he is supposed to keep contact with the Engineer-in-Charge of DSIIDC or his authorized representatives for successful completion of the assignment. He is supposed to work in the office of company situated anywhere in Delhi and should be available as and when called by DSIIDC representatives. He should be approved by the Engineer-in-Charge before appointed for the work.

3.8. No changes in approved technical personnel shall be made by the consultant without approval from the Engineer-in-Charge.

3.9. The EIC shall review periodically the consultant's personnel employed on work during course of execution and accordingly furnish the details monthly to Office of Superintending Engineer, DSIIDC.

3.10. The Services provided by the consultant shall be inclusive of following:

- a) Remuneration to the personnel.
- b) Offices' hire charges.
- c) Charges payable to Laboratories empanelled by DSIIDC for Tests.
- d) Traveling expenses of the personnel
- e) Lodging and Boarding expenses of the personnel and testing materials from site.
- f) Periodical reporting/documentation.
- g) Communication.
- h) Any contingency expenditure in connection to perform the assignment.
- i) All statutory taxes including local and state/central government taxes shall be borne by the consultant.
- j) Transportation of tests, equipments.
- k) Electricity/arrangement of generators.
- l) Any testing equipment including core cutting machine with man power**

4. Site Visits & Visit Schedule:-

4.1. TPI consultant has to inspect the work at all the stages during execution. Since the works comprises of "Construction of Roads and Storm Water Drains", "Construction of Institutional, Residential and Industrial Buildings", etc. Consultant shall ensure visit at times (but not limited to) for

i. For Road Works: -

- a. Mobilization
- b. Earthwork
- c. Sub-base course
- d. Base course
- e. Pavement layers etc.

ii. For Building work

- a. Earth work
- b. Foundation
- c. Structure
- d. Masonry
- e. Floor, Slab, Roofing, Water supply, Sanitary, Horticulture etc.
- f. Framing and Fixtures including MEP, HVAC, Fire Fighting
- g. Finishing
- h. STP/ETP
- i. Electromechanical, Electrical Equipment Installation.
- j. etc.

5. Frequency of visits:

5.1. At least one Technical Assistant shall be dedicated to the work. He should be available at the site when the work is in progress and record daily measurements in presence of contractor and DSIIDC representative.

5.2. Key personnel shall visit with a minimum frequency of 1 visit a day per week.

5.3. Project Manager shall visit minimum once a day in a month.

5.4. However, the Engineer-in-Charge with his discretion may alter the above schedule in consultation with the consultant on the basis of quantum, duration, need and nature of works in progress.

5.5. Monthly frequency & schedule for the project has to be provided by the consultant in advance in consultation with the concern SE/EE/AEE in charge of the project.

6. Reporting requirement(s):

6.1. The consultant shall submit to the Corporation 5 copies of each of the following reports. The language of reports shall be ENGLISH. These outputs shall be on hard copy. The reports shall be prepared using MS WORD/MS EXCEL, on the format prepared by the consultant and as approved by the Engineer-in Charge.

TABLE

Sr. No.	Particulars of report	No. Of Hard Copies	Frequency
1	Inspection report	5	<ul style="list-style-type: none"> Weekly/fortnightly from the commencement of services for the work as per direction of Engineer-in-Charge.
2	Monthly Inspection reports	5	<ul style="list-style-type: none"> Monthly By 10th of subsequent month
3	Final completion report (including certification of inspected project/works)	5	<ul style="list-style-type: none"> Within 15 days after completion of the contract work.

*** Apart from the above the consultant shall prepare a fortnightly progress report and communicate the same to the Executive Engineer in charge of site with a copy to Superintending Engineer. The weekly/fortnightly reports shall accompany Geotag photographs/videography of site as per requirement.**

Four copies of report shall be submitted to the concerned Executive Engineer and one copy to the Superintending Engineer.

6.2. **“Register of Visits”** by the TPI consultant/representative shall be maintained at the site in prescribed proforma as may be finalized from time to time, in which date wise visits along with activities carried out by the TPI representatives and their remarks if any shall be mentioned clearly. The same shall be signed by the TPI representative, contracting agency’s representative and Site In charge of DSIIDC.

6.3. "Inspection Report - It shall include

- Work plan, mobilization etc.
- Site visit schedule by TPI agency, Quality assurance plan.
- Preliminary assessment of potential difficulties, if any, and mitigating measures.
- Design review requirement if any.
- Any more information as deemed necessary.

6.4. Monthly Inspection Reports - It shall include

- Details of events and main activities undertaken during the period, inspection report of ongoing work and progress of work with respect to work program.
- Technical and quality audit reports, checking of site records maintained by the supervisory staff etc.
- Material testing, quality certification etc.
- Any problem met with during the course of execution, analysis and solution thereto.
- Issues related to machineries, plant and equipment to be provided by the contracting agency, if any.
- Any other information as deemed necessary.

6.5. Final Completion Report - It shall include

- Project/work description.
- Terms of reference.
- Construction operations.
- Material testing and certification, NDT carried out, conformity with the relevant IS Code or work specifications.
- Inspection report of over all work.
- Problems encountered during construction.
- Recommendation to DSIIDC for similar projects/works in future.
- Any other information as deemed necessary.
- Completion certificate

6.6. Laboratory, Field testing, Survey equipment:

- The consultant has to get the requisite 10% of total test conducted from the labs empanelled with DSIIDC or its own lab approved by Engineer in charge . A list of empanelled Laboratories is annexed with the document. List of Laboratories is updated by DSIIDC from time to time. Consultant shall get testing and certification done as per directions of Engineer-in-Charge, nothing extra is payable to consultant on this account.

6.7. Time Schedule.

S.No.	Description	Time period of delivery	Penalty for delay
(i)	Collection of samples from site carrying to the lab conduction of test in the lab.	From the date of collection of sample + Time required for conduction of test as per specification/IS code+ 3 days.	Rs. 500 per report per seven days or part thereof.
(ii)	Submission of measurement, levels, core cutting etc.	From the date of verification of measurement at site + seven working day.	Rs. 500 per report per seven days or part thereof.
(iii)	The fees shall be reduced by 0.10% of total fee amount on account of non-reporting of workmanship by the team of 3 rd party inspection of the works executed in unauthorized colonies.		

7. Qualification and Evaluation Criteria

7.1. Pre-qualification Requirement

- a) Following are eligible to apply for the present assignment of DSIIDC:-
- i. Central/State Public Sector undertakings registered under Companies Act.
OR
 - ii. Autonomous research and development institutes with complete liability of local state or central governments.
OR
 - iii. Academic Institutions with complete liability of local state or central governments, which are eligible for professional practice as per UGC/MoHRD norms.
OR
 - iv. Reputed private testing laboratories/companies of Delhi NCR having minimum experience of 10 years duly NABL and NABCB accredited.
- b) Average annual financial turnover shall be Rs. 50 Cr. for each consultant during the immediate last 3 consecutive financial year.

“Similar work” shall mean and include *“Third Party Quality, Quantity Assurance and Project Management Consultancy services provided for infrastructure projects (Minimum 10 Cr.) including road sector projects for Central Government/State Governments/PWD/CPWD/PSU’s/State Sector Undertakings”*

- c) Must have at least three years experience in field of construction supervision and quality control in various infrastructure works.
- d) Should have executed at least one third party inspection assignment of a single civil construction work having value of at least Rs 15 Crores.
- e) Must propose at least one team of personnel's for two assignments as per requirement set out in 3.1. above.
- f) Must have an office in Delhi/NCR or undertake to set up an office and NABL accredited lab before commencement of work in Delhi/NCR.
- g) Must have a valid PAN No., GST, ESI & EPF registration.
- h) Along with proposal shall submit the details on methodology to be adopted by the Consultant for ensuring time bound completion of construction project and activities to be performed by consultants during all stages (pre construction, post construction including defect liability period). Methodology shall be annexed as Annexure ___ to the Proposal.

7.2. Evaluation Criteria

7.2.1. The proposal submitted by the consultant shall be evaluated as per the following criteria :-

Sr. No.	Item	Criteria/ Marks	Max Marks
1.	Methodology		5
2.	Technical Experience of Organisation		50
2.1.	Number of Years experience as on date of submission <ul style="list-style-type: none"> • 7 Years' experience • Above and equal to 14 Years experience • Note: definitive proof in terms of client certificates shall have to be submitted 	10 15	15
2.2.	Number of projects in the category of Roads/ Buildings/ Infrastructure Projects for government agencies, executed in last 07 Years of Total value Rs 15 Crores and above as on date <ul style="list-style-type: none"> • Three projects • Five Projects • Seven Projects 	15 18 20	20
2.3.	Number of projects in the category Other infrastructure projects of cost total cost >50 Crores for government agencies, executed in last 07 Years as on		15

	date of submission of proposal. <ul style="list-style-type: none"> • Three projects • Five Projects • Seven Projects *Client certificate must be submitted.	10 13 15	
3.	Proposed Teams in terms of Clause 3.1. above Number of Teams Proposed <ul style="list-style-type: none"> • One Teams • Two Teams • Three Teams • Four and more teams *Personnel's proposed to be deputed must be on payroll of the Consultant. Definitive proof from Statutory Auditor in this regard must be submitted.	05 10 15 20	20
4.	Financial Strength of Consultant		25
4.1.	Average Annual financial turnover during immediate last 3 consecutive financial year. <ul style="list-style-type: none"> • 50 Crores • 100 Crores *Certificate from Statutory Auditor is to be submitted to this effect.	10 25	
	Total		100
<p>* Merit List shall be prepared after evaluation of proposals on the basis of evaluation criteria, in case of tie alphabetical process shall be adopted.</p> <p>*Decision of DSIIDC in this regard shall be final. In case of tie at last position, DSIIDC shall empanel the consultant in alphabetic order. No representation in this regard shall be entertained thereafter.</p> <p>•The minimum qualifying criteria in technical evaluation is 60 marks out of 100.</p> <p>•Minimum 5 Consultants shall be empaneled by DSIIDC based on the marks obtained in technical evaluation</p>			

8. General Conditions of Empanelment

8.1. Financial Proposal

For carrying out its obligations of third party quality and quantity assurance as slated in this agreement, Consultant will be paid the following fee.

S.No.	Proposal	Description	Fee
1	Proposal-I	Third party quality and quantity assurance with verification of measurement of work.	1.0% (One percent) including GST of the estimated cost of work.

Note : The above fee is inclusive of GST.

8.2. Empanelled TPI agency shall be awarded work on rotational basis.

8.3. **Work shall be awarded in Order of merit, with each TPI agency being awarded one work at beginning. Thereafter team deployed at site may be awarded more works to the limit of ten assignment per team. Thereafter second consultant shall be awarded work. If awarded amount of one work is more than Rs. 10 Cr., one dedicated technical assistant shall be deployed at site for monitoring day to day execution.**

8.4. **The empanelment shall be valid initially for a period of one year extendable for three year based on performance of TPI agency from date of issue of empanelment letter and consultants shall be bound by the latest CPWD GCC.**

8.5. **The empanelled consultant shall not be entitled to any other remuneration except for the 1.% as per clause 8.1 above (As applicable as per 8.1 above) of the estimated cost including applicable GST.**

8.6. In case of any duplication of clauses with latest GCC. The specific clauses stipulated in this document shall take precedence.

8.7. Nothing additional on any account shall be reimbursed to empanelled consultant, apart from the fixed fee.

8.8. Consultant shall begin to carry out services from the date of issuance of commencement letter by engineer-in-charge.

8.9. DSIIDC may by written notice of suspension to the consultant suspend all payments to consultants, herein under, if the consultant fails to perform any of its obligation under the contract. Provided the notice of suspension shall

8.9.1. Specify the nature of failure and

8.9.2. Shall request the consultant to remedy such failure within a period not exceeding 15 days after receipt by the consultant of such notice of suspension.

8.10. Upon failure of the consultant to rectify such defects, DSIIDC may issue a notice for withdrawal of work and simultaneously award the remaining part of work to the consultants in order of merit, who shall be entitled to remaining fee.

8.11. DSIIDC may also terminate the empanelment and delete the name of consultants, by

serving a notice of not less than 30 days:-

8.11.1. If the consultant becomes insolvent or bankrupt.

8.11.2. If the consultant fails to comply with any final decision reached out as a result of any arbitration proceedings.

8.11.3. If the consultant, in the judgment of the client has engaged in corrupt, fraudulent practices during/after empanelment or during execution of its obligation under the empanelment.

8.12. The Consultant shall be responsible to ensure complete quality and quantity of work executed. If quality on any part of work is proved inferior anyhow during the execution or after completion of project, or the quantities certificate are not matching with quantities available at site, it shall be treated as the consultants' failure in his obligations, DSIIDC may at its' sole discretion be entitled to stop and appropriate all pending payments, security deposits, performance guarantees submitted by consultants towards damages. DSIIDC shall further de bar the consultant from further participation in any similar contracts of DSIIDC.

8.13. Consultants shall not accept for their own benefit any trade commission, discount or similar payment or have a conflict of interest in connection with activities pursuant to this contract or to services or in discharge of their obligations hereunder, and the consultant shall use their best efforts to ensure that any sub-consultants, as well as the personal and agents of either of them, similarly shall not receive any remuneration.

8.12.1 After empanelment of consultants each consultants shall have to deposit a performance guarantee @ 5% of the value to work to be awarded/assigned to TPA. Security Deposit @ 1.00 lac shall be deposited along with application form and shall be refunded to unsuccessful consultants after completion of process of empanelment and both Performance Guarantee and Security deposit shall be refunded to successful consultants after satisfactory completion of their works.

8.14. No subcontracting shall be allowed.

8.15. Payment shall be released on the following terms :-

8.15.1. 90% of the consultancy fee shall be paid on the basis of payment made to the construction contractor proportionately on estimated cost.

Note: Consultancy fee is 1.00% (As applicable as per Para 8.1 above) of estimated cost.

8.15.2. Balance 10% of the fee shall be paid on submission of the satisfactory completion certificate by the consultant/final bill.

8.16. DSIIDC shall provide all drawings and layout plans of Project, BoQs, and contract specifications on demand being made by consultants and in general at the beginning of every assignments.

8.17. All disputes pertaining to this contract shall be under the jurisdiction of the Courts of Union Territory of Delhi. (Clause-25 of GCC is deleted).

FORMAT IN WHICH PROPOSAL IS TO BE SUBMITTED

Sr. No	Description	Page Nos
1.	Letter Accompanying Proposal	
2.	Details of Applicant	
3.	Technical Details of Applicant	
a.	Similar experience in providing services for projects worth 50 Crores plus in Road Projects and 50 Crores and above in other Infrastructure Projects.	
b.	Details of team member and proposed teams	
4.	Financial Details of Applicant	
5.	Power of Attorney for Authorized Signatory	
Annexure		
6.	Certificate of Incorporation	
7.	Definitive Proof of Office in Delhi. ¹	
8.	PAN Card	
9.	GST Registration with last filed return	
10.	Bio Data of the Personnel Employed	
11.	Certificates issues by Various Government Agencies for having satisfactorily completed similar assignments. ²	
a.	FY 2019-20	
b.	FY 2020-21	
c.	FY 2021-22	
d.	FY 2022-23	
e.	FY 2023-24	
12.	Balance Sheets	
a.	FY 2021-22	
b.	FY 2022-23	
c.	FY 2023-24	
13.	Signed, Stamped Copy of EOI Document.	
14.	Methodology to be adopted for delivery during execution.	

¹ Definitive Proof to be submitted in form of an affidavit/declaration on Rs 10 non judicial stamp paper along with proof i.e. Lease deed/Ownership papers.

² Please add more rows if applicant is attaching certificates for preceding years as well.

Letter Accompanying the Proposal

The _____

Delhi State Industrial and Infrastructure Development Corp. Ltd.

N 36, Bombay Life Building

New Delhi - 110001

Sub Empanelment as Third Party Inspector, Quality Assurance agency and PMC for the various development works in unauthorised colonies, industrial area and several other deposit works viz. institutional building, residential building, bus depots, industrial building etc. carried out by DSIIDC on behalf of GOVERNMENT OF NCT OF DELHI.

Dear Sir,

With reference to your empanelment document dated _____ we, having examined the document and after understanding its content, hereby submit our proposal for empanelment as an agency for taking up works for Third Party Inspector, Quality Assurance agency and PMC for the various development works in unauthorised colonies, industrial area and several other deposit works viz. institutional building, residential building, bus depots, industrial building etc. carried out by DSIIDC on behalf of GOVERNMENT OF NCT OF DELHI.

1. We acknowledge that DSIIDC will be relying on the information provided in the proposal and the documents accompanying the proposal, and we certify that all information provided in the proposal and in annexures are true and correct, nothing has been omitted, which renders such information misleading, and all document accompanying such application are true copies of their respective originals.
1. We shall make available to DSIIDC any additional information, it may find necessary or require to supplement or authenticate the Qualification statement.
2. We acknowledge DSIIDC right to reject our proposal without assigning any reasons or otherwise and hereby waive, to the fullest extent permitted by applicable law, or right to challenge the same on any account whatsoever.
3. We declare that we have no reservation to the EOI document, including any addendum (if issued) by DSIIDC and we have not indulged in any undesirable activity/practice or restrictive practice while participating in the present empanelment process.
4. We understand that DSIIDC may cancel, the process at any time and that DSIIDC is neither bound to accept any proposal nor invite any bids under the empanelment, without incurring any liability to us.
5. We certify that we have not been convicted by a court of law or indicted or a regulatory authority, which could cast a doubt on our ability to undertake the assignments under the empanelment or which relates to a grave offence that outrages the moral sense of community, has passed adverse orders.

6. We further undertake that in case of any change in facts or circumstances during the bidding process, the provisions of disqualification attract us, we shall intimate DSIIIDC of the same immediately.

In witness whereof, we submit this proposal under and in accordance with the terms of the EOI document.

Your Faithfully

(Signature, name and designation of the Authorized Signatory)

Date

Place

Details of Applicant

Sr. No.	Description	Particulars
1.	a. Name	
	b. Status of Company (Sole Proprietor/Partnership/Pvt. Ltd./Ltd. Company)	
	c. Country of Incorporation	
	d. Address of the corporate Headquarters and its branch office(s), if any, in India	
	e. Date of Incorporation and/or commencement of business	
	Brief Description of the Company including details of its main lines of business and proposed role and responsibilities in this project	
Details of individual(s) who will serve as the point of contract/communication for the Authority		
	a. Name	
	b. Designation	
	c. Company	
	d. Address	
	e. Telephone Number	
	f. E-Mail Address	
	g. Fax Number	-
Particulars of the Authorized Signatory of the Applicant		
	a. Name	
	b. Designation	
	c. Address	
	d. Phone Number	
	e. Fax Number	
Details of Earnest Money Draft towards non refundable processing fee.		
6.	GST Registration number	
7.	PAN Card Details	
8.	Details of Staff Strength	State Number Here
9.	Details of appreciation(s), award(s) received by your agency.	State Number Here
	a. Details of Award ³	Year of Receipt
	A statement by the Applicant disclosing material non- performance or contractual non-compliance in past projects, contractual disputes and litigations/arbitration in the recent past is given below	

³ Add more rows if necessary

Technical Capacity Sheet to be filled by Applicant⁴

Sr. No	Year of Assignment/ F. Y.	Details of Assignment	Job Profile	Department Details	Completion Certificate Annexed	Value of Work
	2017-2018					
	2018-2019					
	2019-2020					
	2020-2021					
	2021-2022					
	2022-2023					
	2023-2024					

* Please provide details of assignment beginning from year 2016 and then proceeding to the last year

* Please provide details of assignment undertaken for Government agencies only. Minimum 07 years experience is necessary. Therefore please provide details of assignments for all 07 years.

*Please ensure to include at least 1 project of Rs 50 Crores and above from Road Sector and minimum 1 project of Rs 50 Crores and above for other infrastructure sector. Applicant is free to provide details of as many projects as possible.

⁴ Add more rows if necessary.

Technical Capacity Sheet – Details of Key Staff

Number of Teams Proposed _____

Details of Team Members

Sr. No	Name	Designation	Experience	Key Assignments
Team I				
Team II				

*please provide details to meet minimum eligibility criteria. Else profile shall be outright summarily rejected.

*please provide CVs of the professional named above

Financial Details of Applicant⁵

Based upon the books of accounts and other published information authenticated by it, this is to certify that _____(name of applicant), having its registered office at _____and office at Delhi/NCR at _____, has received the following amounts for providing services of Third Party Quality, Quantity Assurance and Project Management Consultancy services provided for big infrastructure projects including road sector projects for Central Government/State Governments/PWD/CPWD/PSU's/State Sector Undertakings.

Financial Year	Turnover
2021-22	
2022-23	
2023-24	

Name of audit firm
(Signature, name and designation of authorized signatory)

Date

⁵ To be submitted in the following format signed and stamped by Statutory Auditor of the company/applicant

POWER OF ATTORNEY

Know all men by these presents, We _____do hereby irrevocably constitute, nominate, appoint and authorize _____ who is presently employed with us and holding the position of Director, as our true and lawful attorney (hereinafter referred to as the "Attorney") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our application for empanelment as an agencies for undertaking work of Third Party Inspection, Quality Assurance, measurements, PMC services for the various development works in unauthorised colonies, industrial area and several other deposit works viz. institutional building, residential building, bus depots, industrial building etc. carried out by Delhi State Industrial and Infrastructure Corporation Ltd. ("DSI IDC") including but not limited to signing and submission of all applications, bids and other documents and writings, participate in Pre-Applications and other conferences and providing information/ responses to DSI IDC, representing us in all matters before the Authority, signing and execution of all contracts and undertakings consequent to acceptance of our bid, and generally dealing with the Authority in all matters in connection with or relating to or arising out of our bid for the said empanelment and/ or upon award thereof to us by DSI IDC.

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, _____, THE ABOVE NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS DAY OF _____, 2021.

FOR APPLICANT
NAME AND SEAL OF COMPANY

Witnesses

- 1.

- 2.

NOTARISED

FORMAT FOR SUBMITTING DECLARATION FOR OFFICE IN DELHI/NCR

I, _____ S/o _____ R/o _____, working at the position of _____ for the _____ (name of applicant), being authorized representative do hereby solemnly affirm and submit as under:-

1. That our company has a full fledged functional office at _____, which falls with the National Capital Region of Delhi or we undertake to set up an office/lab in event of our empanelment.
2. That the details of staff and CVs submitted of the key personnel are all posted in the said office of the company.

Signed by Authorised Representative
Seal of Company

Notarized

DSIIDC APPROVED LIST OF LABORATORIES

The testing of material should be done from own or any of the Government laboratories as under :-

(A) Government Laboratories

1. NTH, Ghaziabad
2. CRRI, Delhi
3. IIT, Delhi
4. RTH, Okhla.
5. CBRI, Roorkee
6. FRI, Dehradun
7. NCCBM, Ballabgarh
8. NSIC (National Small Industries Corporation), NSIC Bhawan, Okhla Industrial Estate, New Delhi-110020
9. Punjab Engineering College Centre For Consultancy in Engineering., A-55/1, SFS Flats, Saket, New Delhi-110017.
10. Delhi Technological University, Shahbad Daultpur, Main Bawana Road, Delhi-110042.
11. North Delhi Municipal Corporation Technical Laboratory, Alipur Road, Delhi-110054
12. MSME Testing Center, Captain Gaur Marg, Okhla Phase III, Okhla Industrial Area, New Delhi-110020.